

2020

# SPECIAL EDITION REPORT



Pre-K 4 SA

*Early Inspiration. Future Success.*

## Letter from the CEO

Dear City Council and the City Manager:

In typical years, Pre-K 4 SA provides quarterly reports that align to our fiscal calendar (July 1–June 30). Twenty-twenty was such an extraordinary year that we felt it would be useful to provide an overview of the entire calendar year. Therefore, this report encompasses the third and fourth quarters of FY 2020 (January–June 2020) as well as the first and second quarters of FY 2021 (July–December 2020).

Last January as the year opened, Pre-K 4 SA was gearing up for the final enrollment season of the initial eight-year authorization. We were also working with our Board of Directors to prepare for the reauthorization election, which we anticipated would occur in May. In February, the novel coronavirus arrived in San Antonio. By March, the spread of the virus was such a concern that our Pre-K 4 SA Leadership Team made the decision to close our Education Centers as a precaution to keep our children and their families safe. Although our doors were closed to in-person instruction, Pre-K 4 SA remained open for business. Our staff quickly transitioned to providing services in a new way. This included organizing drive-thru food distributions, creating virtual lessons, and assigning more than 75 staff members to support daily operations and community food distributions at the San Antonio Food Bank.

We also began preparations for reopening our Education Centers. All four buildings were retrofitted to reduce contact surfaces and create safety barriers. An interdisciplinary staff team researched best practices and developed strict safety protocols designed to keep the virus out of the buildings and prevent spread in the event someone became ill. The team also developed response protocols to ensure transparency about the measures being taken and the cases being reported.

Over the summer we spoke with incoming families to better understand the types of supports they would need for the upcoming academic year. Families were split on whether they were ready to send their children back for in-person instruction, so we developed two options—remote or in-person instruction. In August, we followed up with a personal phone call to ensure every family understood the options available and could make an informed decision. The year began with all children learning remotely. We reopened for in-person instruction on September 8 for families needing that service.



## Letter from the CEO

Throughout the fall, we continued to monitor and adjusted to ensure we maintained a safe environment for children, families, and staff. This included partnering with Community Labs and Metro Health to offer weekly testing for staff at each of our sites. This proactive testing increased the safety of our Centers as we were able to identify and isolate asymptomatic cases that we otherwise would not have known about.

On November 3, San Antonio reaffirmed their commitment to high-quality early learning by reauthorizing Pre-K 4 SA for another eight years. This is not only an investment in our youngest learners, but also an investment in our city, our future, and ourselves. I am overjoyed to have the opportunity to continue this important work and look forward to working with all of you to ensure every child in San Antonio has access to affordable, high-quality early learning.

Sincerely,

A handwritten signature in black ink that reads "Sarah Baray". The signature is fluid and cursive, with the first name "Sarah" and last name "Baray" clearly distinguishable.

Sarah Baray, Ph.D.  
Pre-K 4 SA CEO

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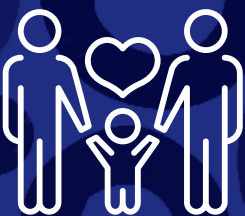


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# Big Promises

VISION: In one generation Pre-K 4 SA will develop a world-class workforce through high-quality early childhood education for all children in San Antonio.

1

Develop a best in class, global education for young children to become responsible stewards of their own environment.

2

Develop Pre-K 4 SA as the national leader in early learning resources, research, and training.

3

Contribute to San Antonio's economic development by laying a strong foundation of literacy, numeracy, and social-emotional development to build a sustainable, educated workforce.

4

Catalyze the community to focus on the power and promises of early learning and its potential to elevate family prosperity.

5

Fulfill the fiduciary responsibility set forth in the election and maximize its impact on the improvement of early learning citywide.

## Q3 DASHBOARDS



Q3 was measured in results.  
The rest of the year was measured in resilience.

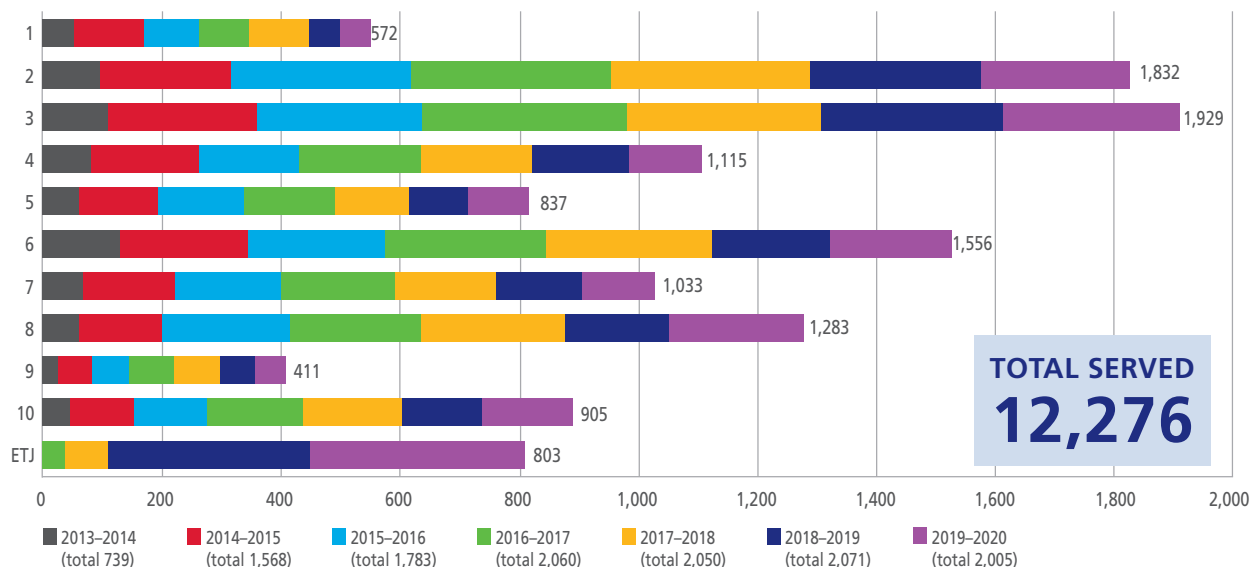


The following dashboards are for Q3 only (January, February & March) and provide consistent data as previous reports.

Due to COVID-19, the remainder of the 2020 calendar year involved a shifting of operations and services.

# Citywide Dashboard for Q3 (Jan. – Mar. 2020)

## STUDENTS SERVED AT FOUR CENTERS BY YEAR



## COMPETITIVE GRANTS INVESTMENT

(JULY 2019 – MARCH 2020)

TOTAL \$ INVESTED: **\$845,447**

TOTAL STUDENTS IMPACTED: **9,126\***

TOTAL AGENCIES AWARDED: **29**

\*Pre-K through 3rd Grade

## PROFESSIONAL DEVELOPMENT

(JULY 2019 – MARCH 2020)



**EDUCATORS IMPACTED** | **653**  
(ALL TRAINING)



**TRAINING HOURS** | **4,541**  
(ALL TRAINING)



**CAMPUSES IMPACTED** | **120\***



**CHILD DEVELOPMENT ASSOCIATES (CDA) IN PROGRESS** | **78**

\*Number reflects partner school districts

## WORKFORCE

(2019–2020 SCHOOL YEAR)



**35**

# OF FAMILIES IN EXTENDED DAY PURSUING SCHOOL



**892**

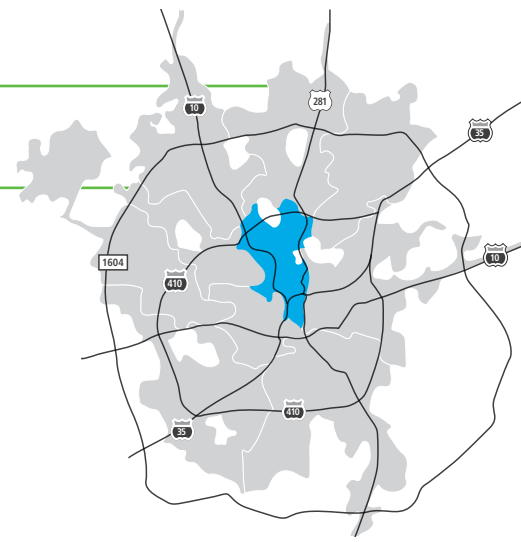
# OF FAMILIES IN EXTENDED DAY WORKING FULL TIME

COMMUNITY EVENTS AND MEETINGS HELD AT PRE-K 4 SA

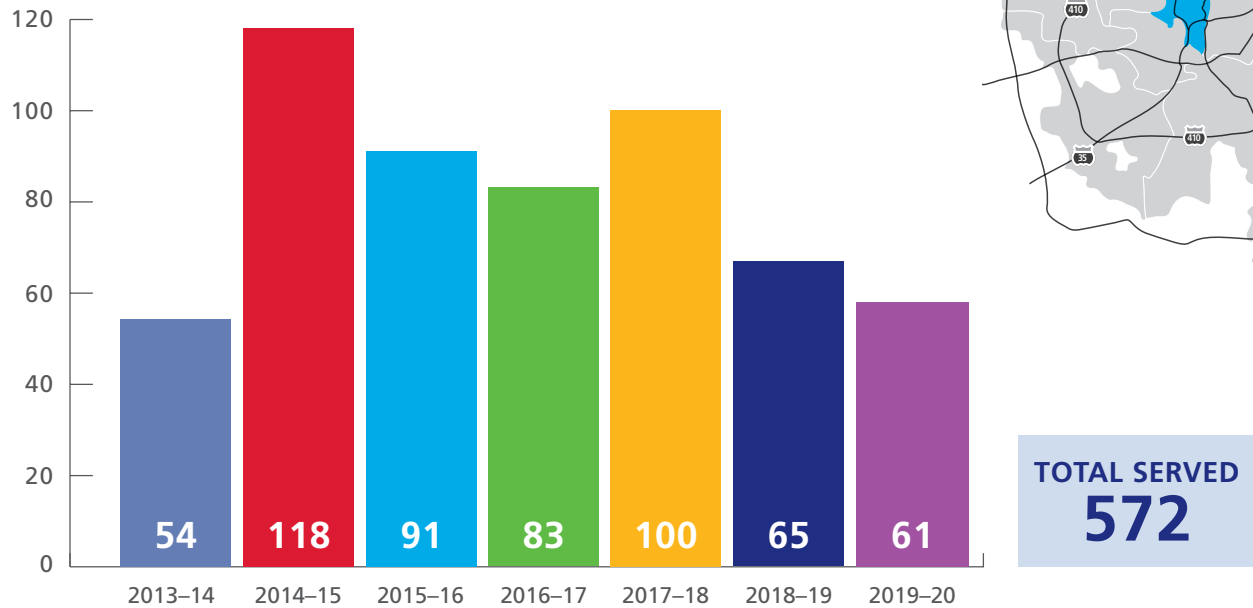
**2018–2019**  
174 EVENTS  
37 ORGANIZATIONS

**2019–2020**  
174 EVENTS  
31 ORGANIZATIONS

# District 1 Dashboard for Q3 (Jan. – Mar. 2020)



## STUDENTS SERVED AT FOUR CENTERS



## COMPETITIVE GRANTS INVESTMENT

JULY 2019 – MARCH 2020



FUNDING



STUDENTS SERVED

### NORTH EAST



\$111,813



2,706

### SAN ANTONIO



\$156,909



481

### NORTHSIDE



\$187,987



2,062

## PROFESSIONAL DEVELOPMENT

JULY 2019 – MARCH 2020



EDUCATORS IMPACTED



TRAINING HOURS



CAMPUSES IMPACTED

### NORTH EAST



145



945



31

### SAN ANTONIO



62



252



32

### NORTHSIDE



17



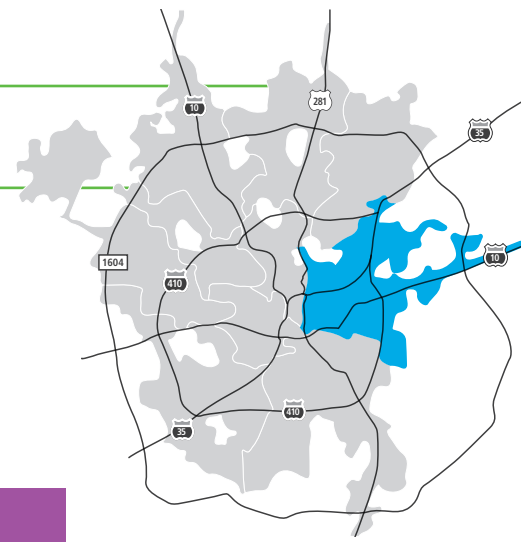
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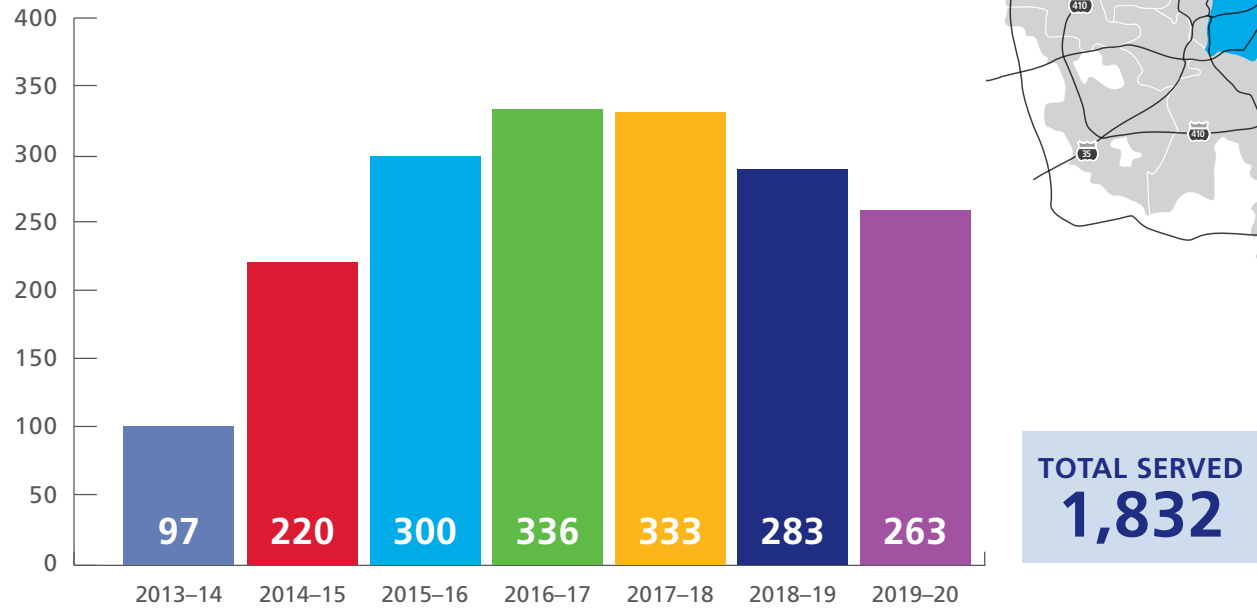
13



## District 2 Dashboard for Q3 (Jan. – Mar. 2020)



### STUDENTS SERVED AT FOUR CENTERS



### COMPETITIVE GRANTS INVESTMENT

JULY 2019 – MARCH 2020



FUNDING



STUDENTS SERVED

#### NORTH EAST



\$111,813



2,706

#### EAST CENTRAL



\$85,433



435

#### SAN ANTONIO



\$156,909



481

### PROFESSIONAL DEVELOPMENT

JULY 2019 – MARCH 2020



EDUCATORS IMPACTED



TRAINING HOURS



CAMPUSES IMPACTED

#### NORTH EAST



145



945



31

#### EAST CENTRAL



96



486



7

#### SAN ANTONIO



62

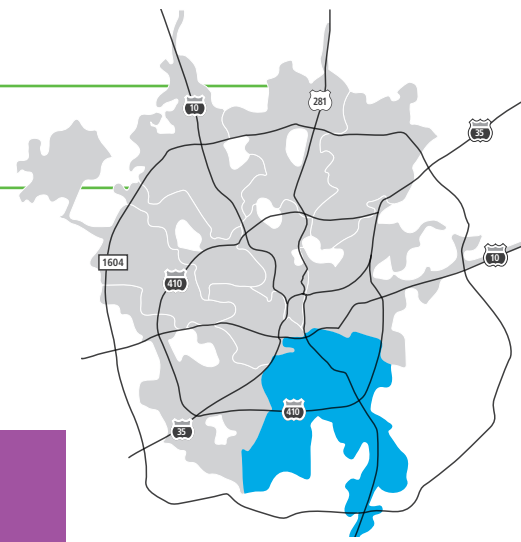


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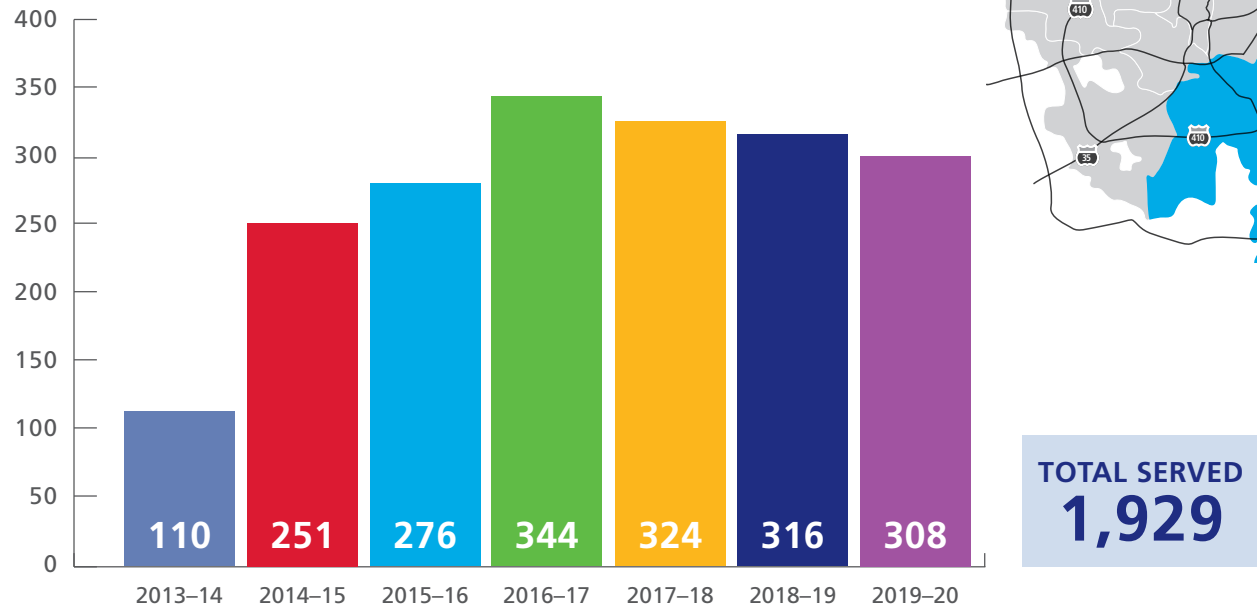


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# District 3 Dashboard for Q3 (Jan. – Mar. 2020)



## STUDENTS SERVED AT FOUR CENTERS



## COMPETITIVE GRANTS INVESTMENT

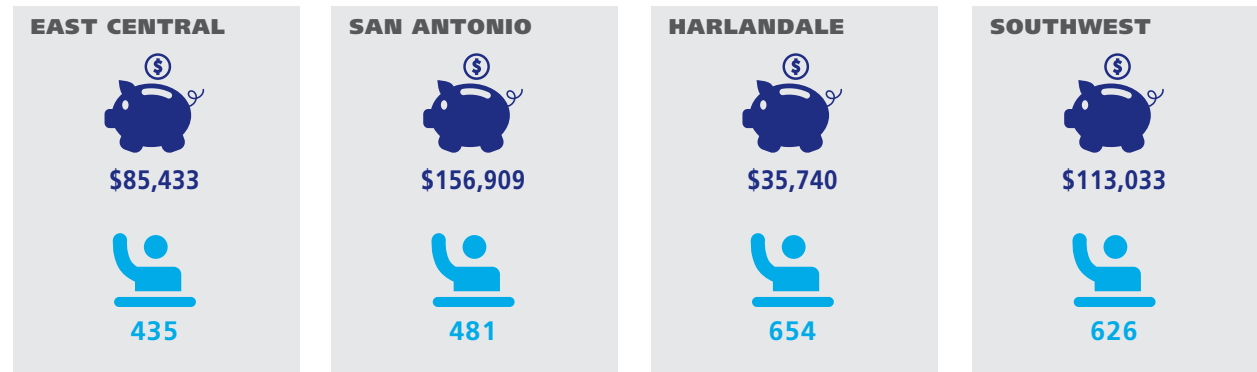
JULY 2019 – MARCH 2020



FUNDING



STUDENTS SERVED



## PROFESSIONAL DEVELOPMENT

JULY 2019 – MARCH 2020



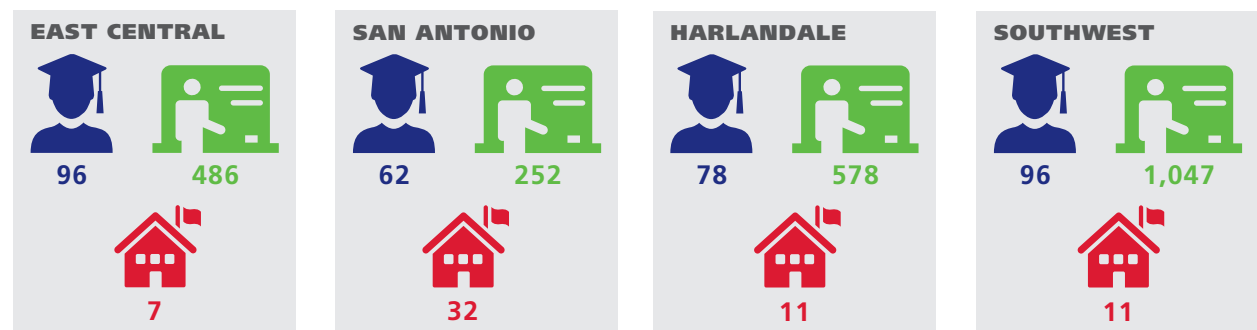
EDUCATORS IMPACTED



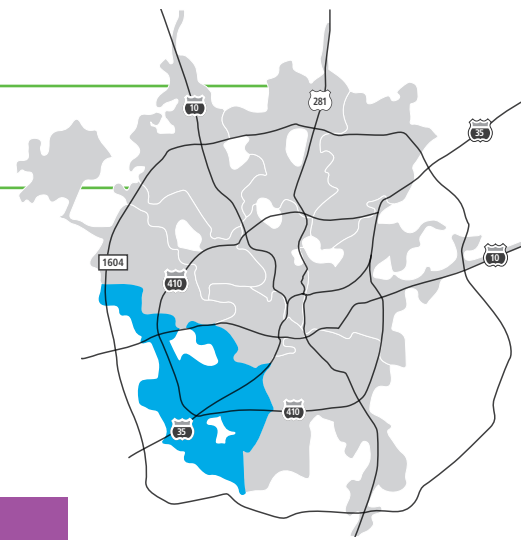
TRAINING HOURS



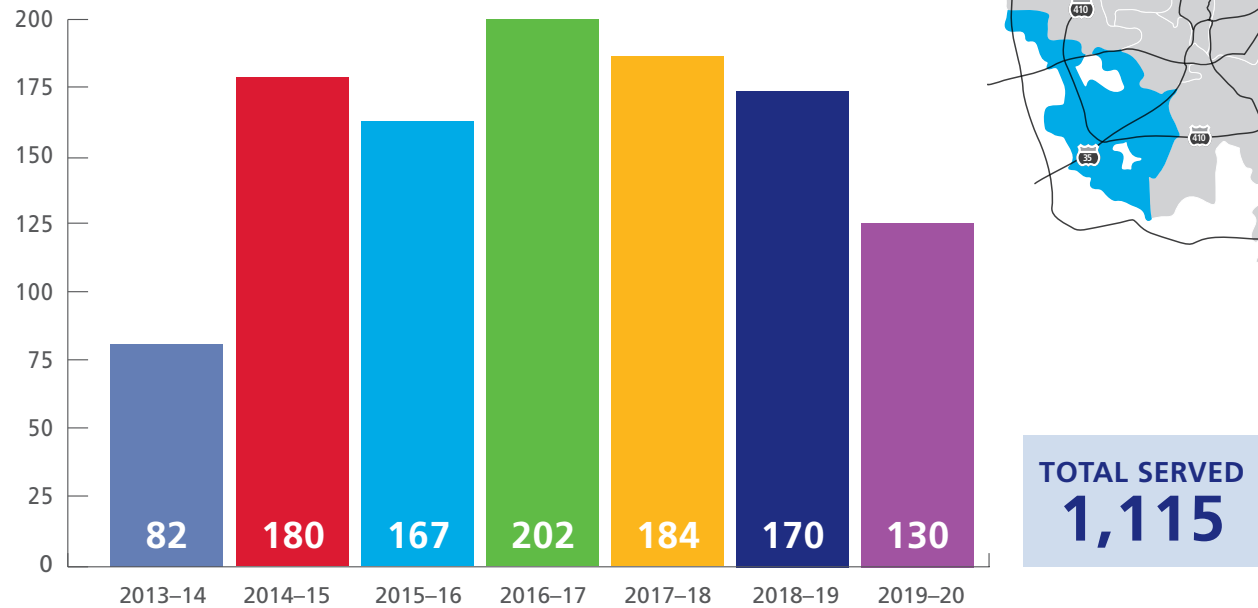
CAMPUSES IMPACTED



# District 4 Dashboard for Q3 (Jan. – Mar. 2020)



## STUDENTS SERVED AT FOUR CENTERS



## COMPETITIVE GRANTS INVESTMENT

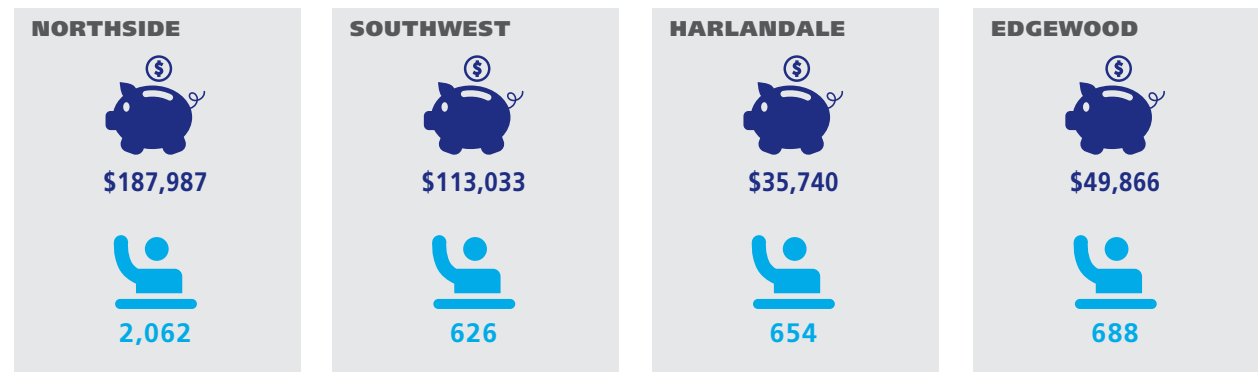
JULY 2019 – MARCH 2020



FUNDING



STUDENTS SERVED



## PROFESSIONAL DEVELOPMENT

JULY 2019 – MARCH 2020



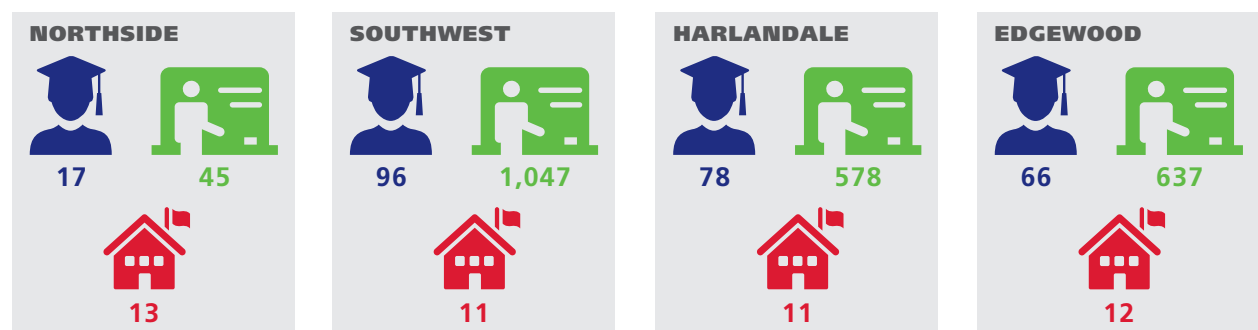
EDUCATORS IMPACTED



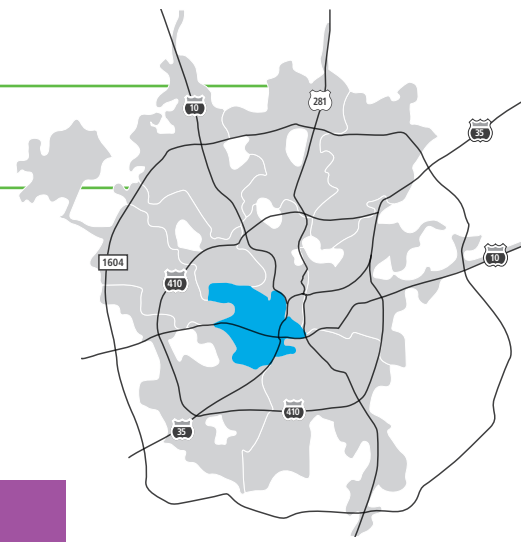
TRAINING HOURS



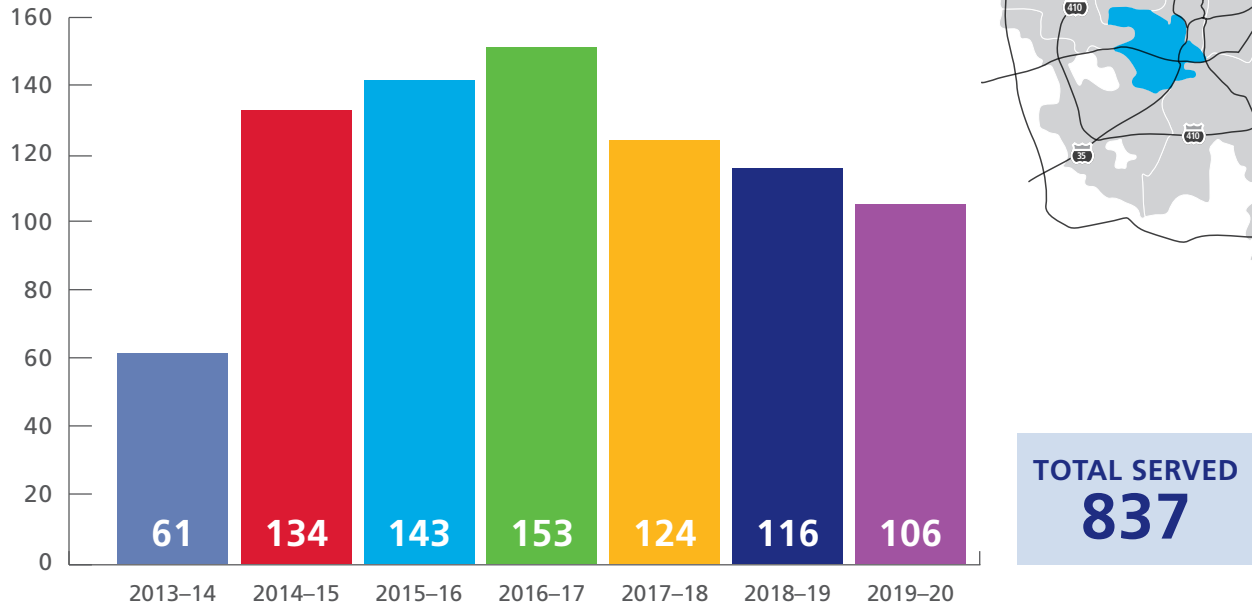
CAMPUSES IMPACTED



## District 5 Dashboard for Q3 (Jan. – Mar. 2020)



### STUDENTS SERVED AT FOUR CENTERS



### COMPETITIVE GRANTS INVESTMENT

JULY 2019 – MARCH 2020



FUNDING



STUDENTS SERVED

#### EDGEWOOD



\$49,866



688

#### SAN ANTONIO



\$156,909



481

#### HARLANDALE



\$35,740



654

### PROFESSIONAL DEVELOPMENT

JULY 2019 – MARCH 2020



EDUCATORS IMPACTED



TRAINING HOURS



CAMPUSES IMPACTED

#### EDGEWOOD



66



637



12

#### SAN ANTONIO



62



252



32

#### HARLANDALE



78



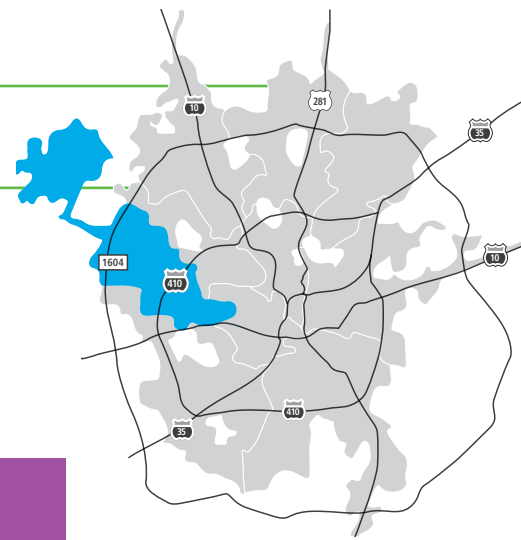
578



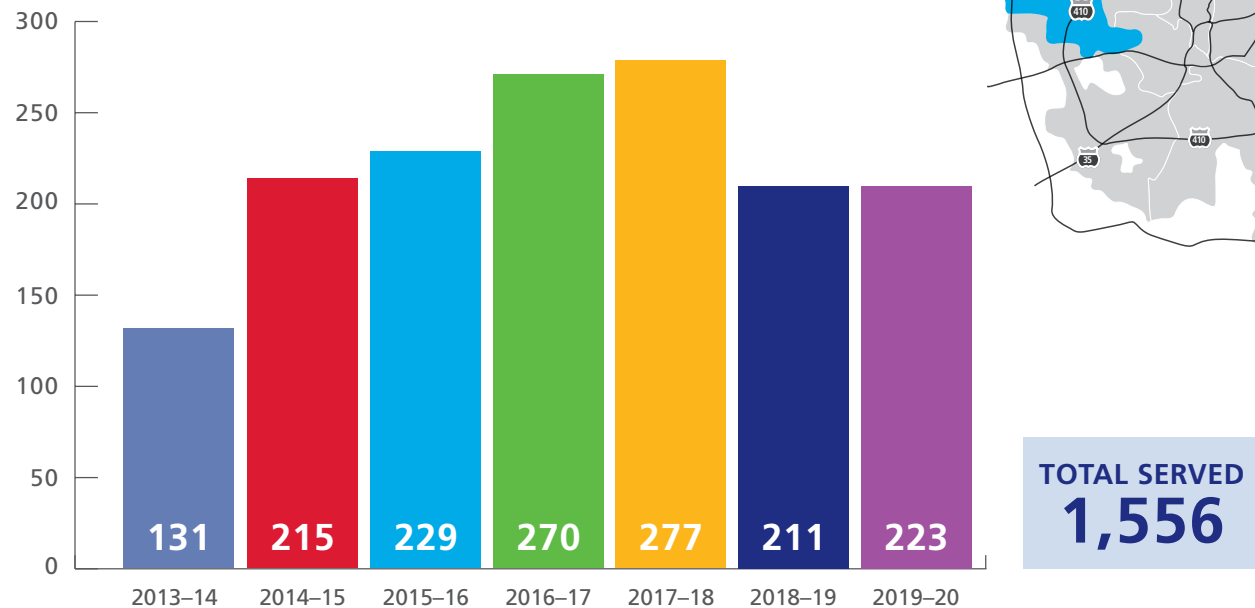
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## District 6 Dashboard for Q3 (Jan. – Mar. 2020)



### STUDENTS SERVED AT FOUR CENTERS



### COMPETITIVE GRANTS INVESTMENT

JULY 2019 – MARCH 2020



FUNDING



STUDENTS SERVED

#### NORTHSIDE



\$187,987



2,062

#### EDGEWOOD



\$49,866



688

### PROFESSIONAL DEVELOPMENT

JULY 2019 – MARCH 2020



EDUCATORS IMPACTED



TRAINING HOURS



CAMPUSES IMPACTED

#### NORTHSIDE



17



45



13

#### EDGEWOOD



66

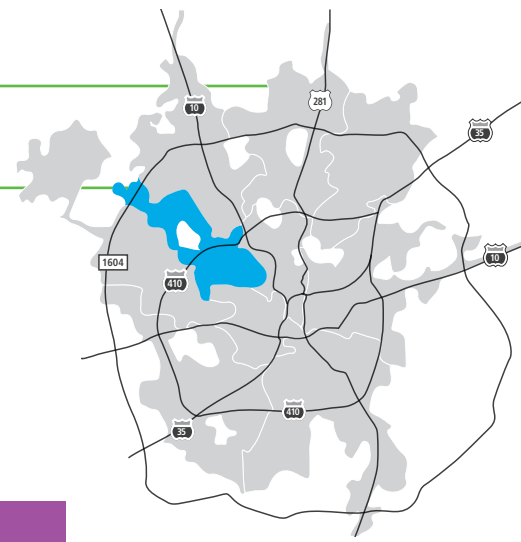


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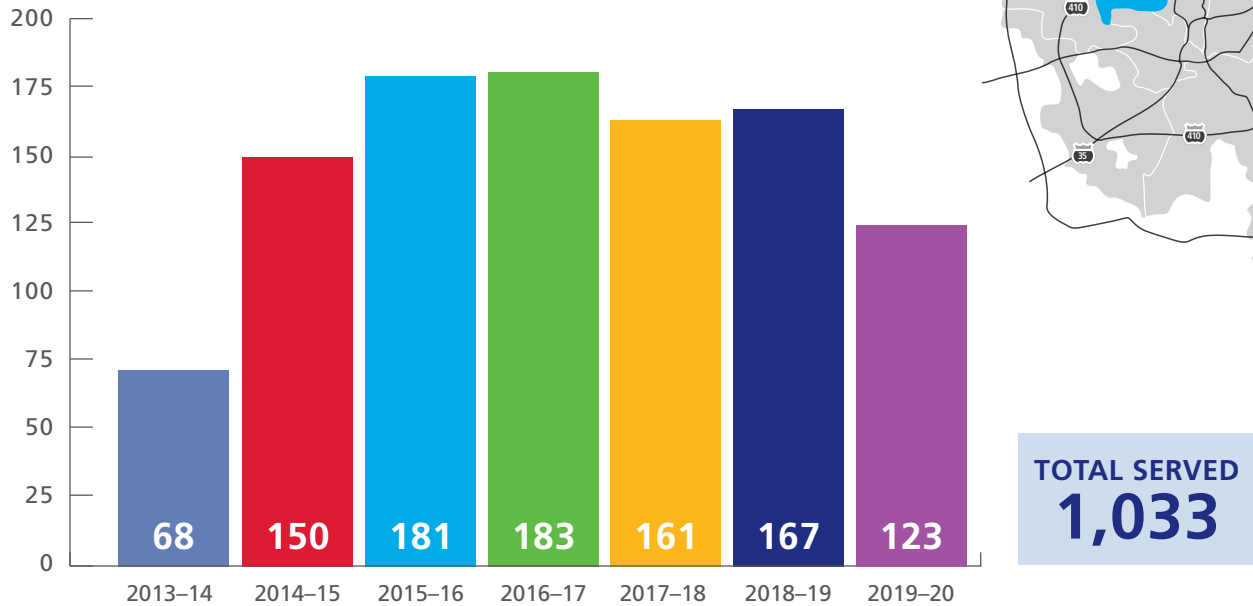


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## District 7 Dashboard for Q3 (Jan. – Mar. 2020)



### STUDENTS SERVED AT FOUR CENTERS



### COMPETITIVE GRANTS INVESTMENT

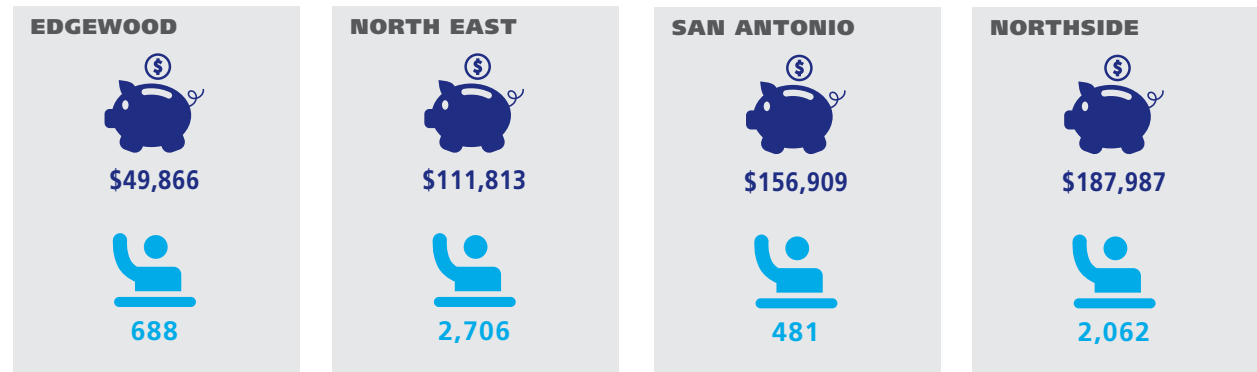
JULY 2019 – MARCH 2020



FUNDING



STUDENTS SERVED



### PROFESSIONAL DEVELOPMENT

JULY 2019 – MARCH 2020



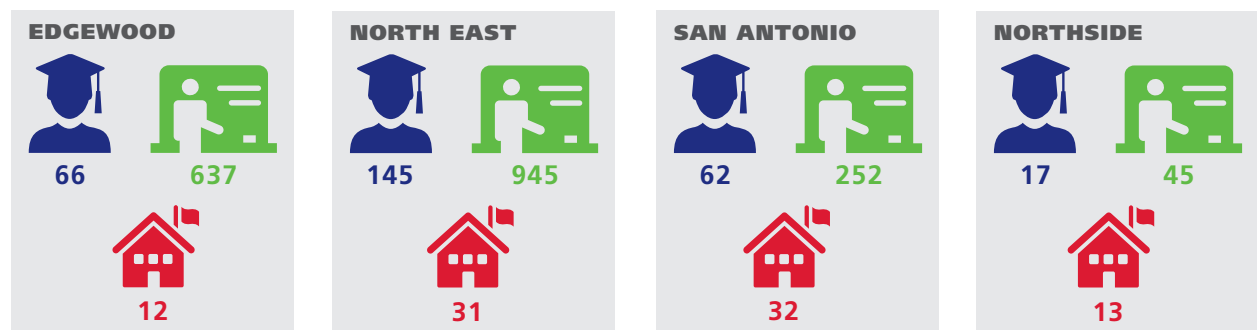
EDUCATORS IMPACTED



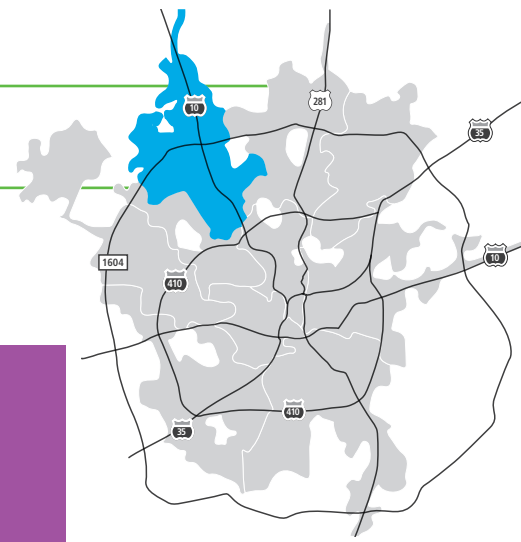
TRAINING HOURS



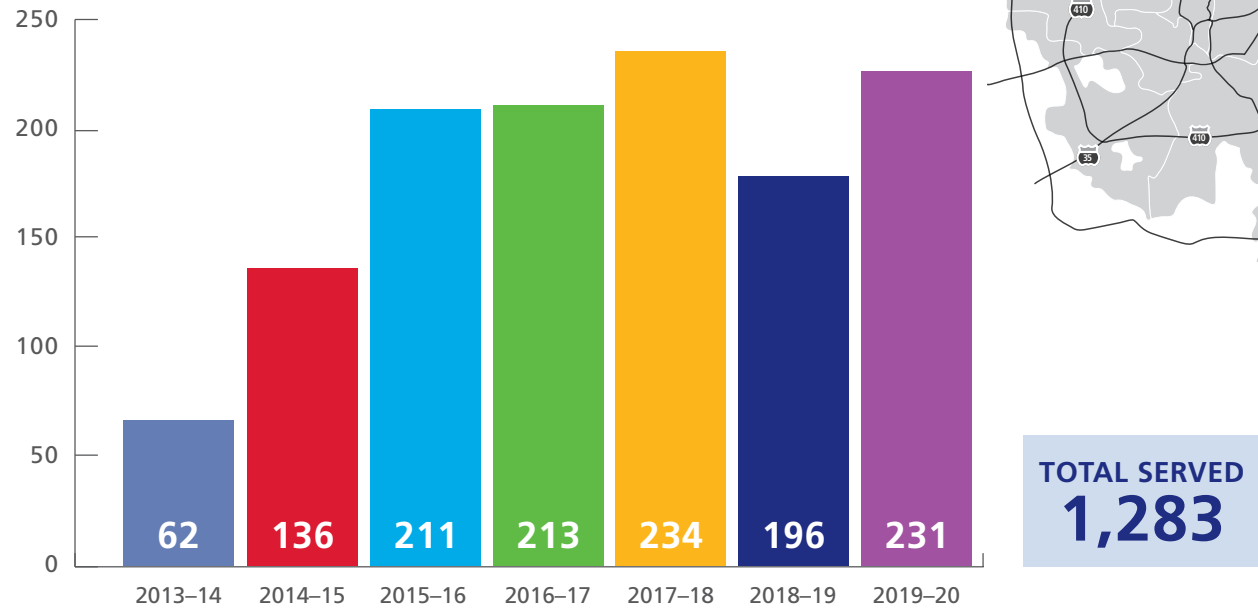
CAMPUSES IMPACTED



## District 8 Dashboard for Q3 (Jan. – Mar. 2020)



### STUDENTS SERVED AT FOUR CENTERS



### COMPETITIVE GRANTS INVESTMENT

JULY 2019 – MARCH 2020



FUNDING



STUDENTS SERVED

#### NORTH EAST



\$111,813



2,706

#### SAN ANTONIO



\$156,909



481

#### NORTHSIDE



\$187,987



2,062

### PROFESSIONAL DEVELOPMENT

JULY 2019 – MARCH 2020



EDUCATORS IMPACTED



TRAINING HOURS



CAMPUSES IMPACTED

#### NORTH EAST



145



945



31

#### SAN ANTONIO



62



252



32

#### NORTHSIDE



17

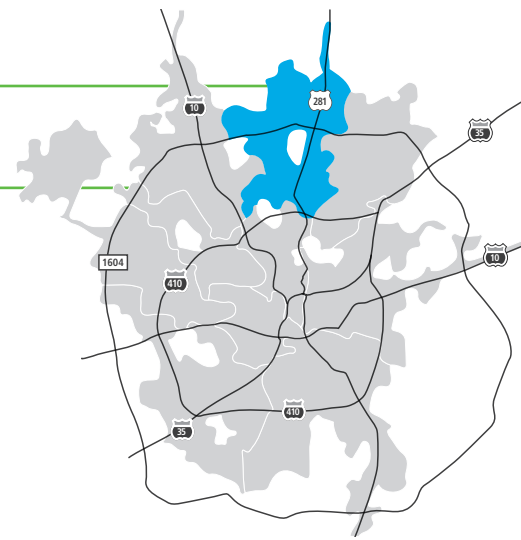


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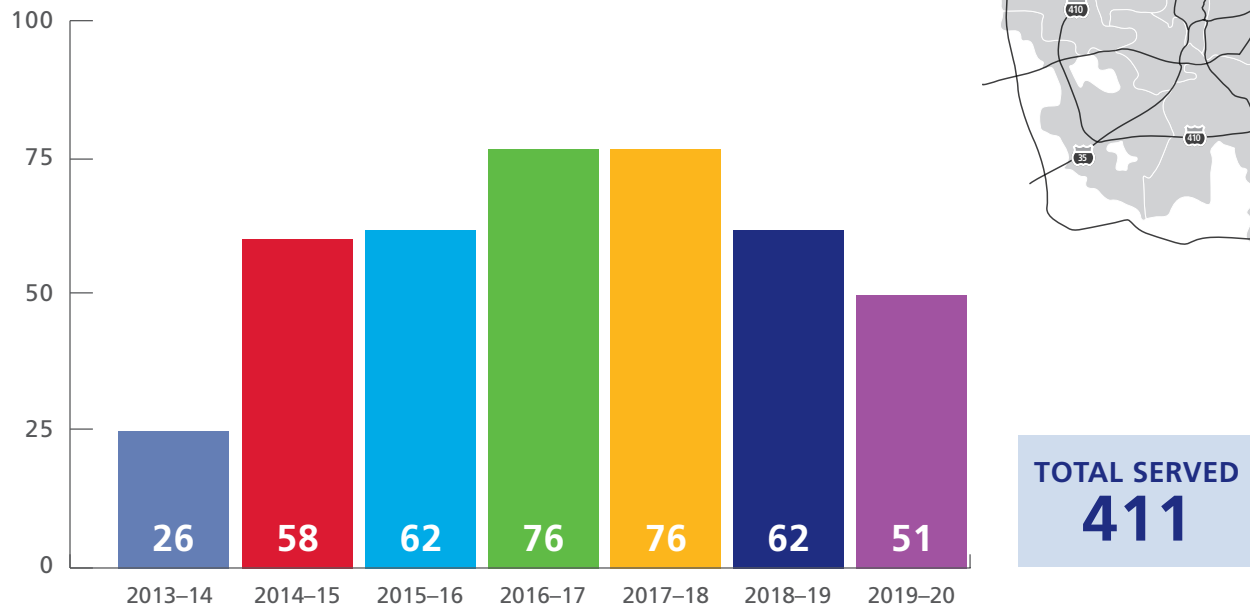


13

## District 9 Dashboard for Q3 (Jan. – Mar. 2020)



### STUDENTS SERVED AT FOUR CENTERS



### COMPETITIVE GRANTS INVESTMENT

JULY 2019 – MARCH 2020



FUNDING



STUDENTS SERVED

#### NORTH EAST



\$111,813



2,706

#### SAN ANTONIO



\$156,909



481

#### NORTHSIDE



\$187,987



2,062

### PROFESSIONAL DEVELOPMENT

JULY 2019 – MARCH 2020



EDUCATORS IMPACTED



TRAINING HOURS



CAMPUSES IMPACTED

#### NORTH EAST



145



945



31

#### SAN ANTONIO



62



252



32

#### NORTHSIDE



17



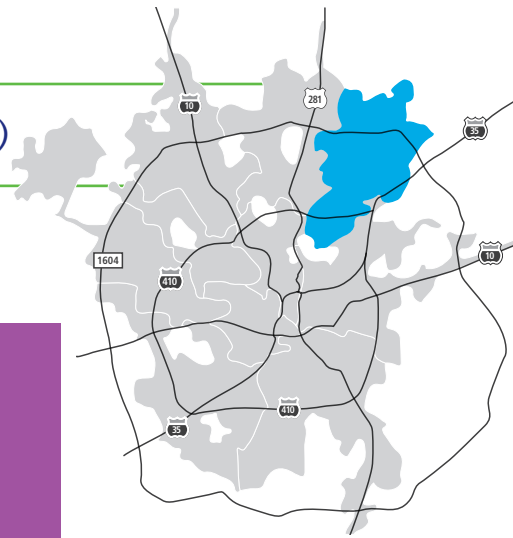
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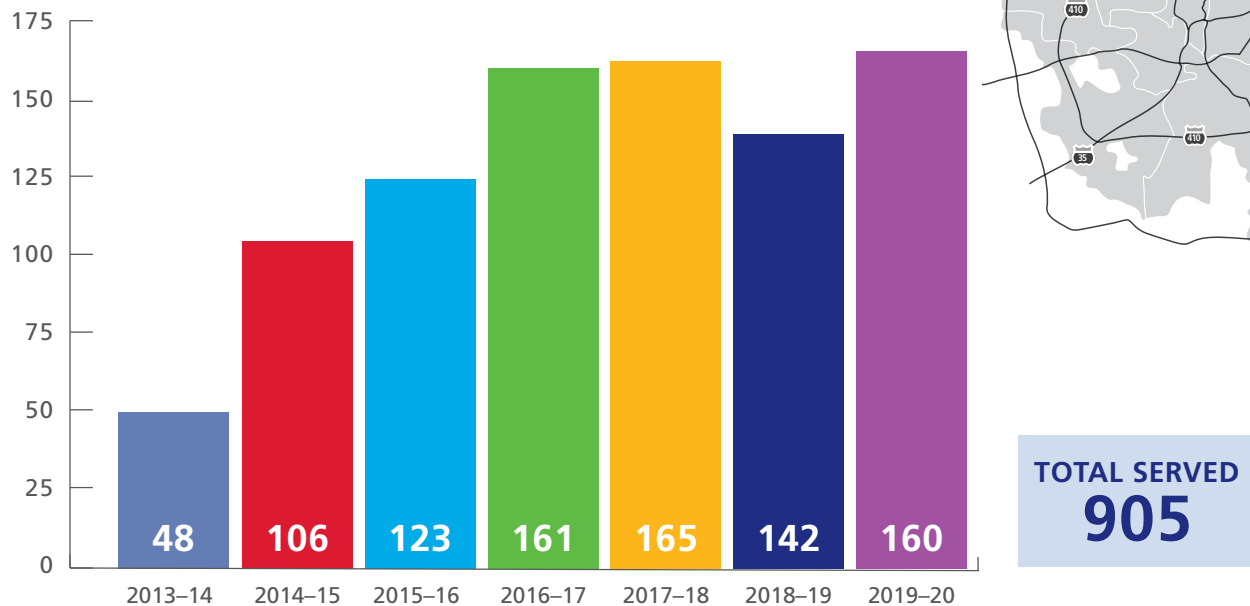
13



## District 10 Dashboard for Q3 (Jan.–Mar. 2020)



### STUDENTS SERVED AT FOUR CENTERS



### COMPETITIVE GRANTS INVESTMENT

JULY 2019 – MARCH 2020



FUNDING



STUDENTS SERVED

#### NORTH EAST



\$111,813



2,706

### PROFESSIONAL DEVELOPMENT

JULY 2019 – MARCH 2020



EDUCATORS IMPACTED



TRAINING HOURS



CAMPUSES IMPACTED

#### NORTH EAST



145



945



31

## COVID-19 ACTION PLAN

COVID-19 may have changed our route,  
but our destination remains the same.



In March of 2020, the progression of COVID-19 in San Antonio required schools and care centers across the city to rethink their approach to keeping children and families safe, while continuing to provide services. In light of the systemic disruption, Pre-K 4 SA pivoted quickly to not only modified modes of instruction but to also remain a trusted resource for families—bringing critical partners to the table to ensure families’ needs were met beyond schooling.

# BIG IMPACT

## THROUGH FAMILY ENGAGEMENT

In order to maintain educational progress and general well-being, Pre-K 4 SA's Family Engagement team and teaching staff leveraged various avenues and technologies to stay fully engaged with children and families including in-person visits, phone calls, email, social media, Remind and more.

## THROUGH TECHNOLOGY IMPLEMENTATIONS

To continue delivering Pre-K 4 SA's high-quality curriculum, critical technology resources (iPads and hot spots) were distributed to those in need. In addition, Pre-K 4 SA created an Online Resource Center, available to ALL children, families and educators throughout the city, and accessible on all devices.

## THROUGH FOOD DISTRIBUTIONS

Pre-K 4 SA served as a strong support system for all families in need through its food distributions. These distributions not only provided critical supplies, but also served as a way to deliver learning materials and experience much needed (socially-distanced) in-person contact with children and families.

Interactions with Children

**42,125**

Family Support Calls

**2,000+**

Home Visits

**370+**

Page Views of  
Online Resource Center

**10,574**

Increase in YouTube  
subscribers YOY

**+320%**

iPADs Distributed

**333**

Pounds of food sorted at the  
San Antonio Food Bank

**470,000+**

Total Staff Hours worked at SAFB

**26,379**

Boxes of food distributed to  
Pre-K 4 SA Families

**7K**

Total Staff who Supported SAFB

**362**

## Food Distributions



**7,000 boxes of  
food distributed to  
Pre-K 4 SA families**

**362 Pre-K 4 SA staff  
worked at the San  
Antonio Food Bank**

**Pre-K 4 SA staff sorted  
more than 470,000  
pounds of food**

During the course of spring break 2020, Pre-K 4 SA determined that the spread of COVID-19 had reached a level requiring Education Centers to close in order to protect children, families and staff.

To confront issues of food insecurity resulting from school closures, Pre-K 4 SA launched an unprecedented food distribution effort to provide meals to current families as well as alumni families who had attended the program at any time over its eight-year existence.

Pre-K 4 SA's leadership, staff, and their partner the San Antonio Food Bank quickly worked together to take the lead in providing families with much-needed meals. More than 362 Pre-K 4 SA's staff members worked to support the SAFB in their community and Pre-K 4 SA distributions. These dedicated Pre-K 4 SA staff members worked a

total of 26,379 hours and contributed by sorting out more than 470,000 pounds of food for the San Antonio community.

Since one of Pre-K 4 SA's goals is to establish healthy eating habits, meals and snacks are an important part of the curriculum and daily program. Therefore, in the fall of 2020, distributions transitioned into a Student Meal Distribution for all current Remote and In-person families. By the end of the 2020 year, Pre-K 4 SA's hard-working staff members were able to distribute a total of 7,000 boxes of food to Pre-K 4 SA families.



# Online Resource Center



**Officially launched  
May 2020**

**Included 13 different  
curriculum categories**

**Original content  
created by 25+  
Pre-K 4 SA staff**

Pre-K 4 SA launched its first Online Resource Center, providing families with high-quality instructional materials and activities to continue their education at home. Pre-K 4 SA's teachers, behavior specialists, and center directors collaborated to bring instructional videos to Pre-K 4 SA families and also to anyone who could benefit from this educational resource. Families had an online resource where they could access intuitive learning videos, read-alouds, bilingual instruction and activities to support San Antonio's youngest learners.

Videos created for students were organized into the following categories: Literacy & Writing, Math & Science, Music & Art, Physical Education & Motor Skills, Play & Imagination, Social-Emotional Learning, and Storytime read-alouds. Bilingual videos included a variety of classroom videos as

well as Spanish Storytime read-alouds. The online resource center also included a section with simple recipes families could make together as well as a parent's section with tips on recreating the Pre-K 4 SA experience at home, conflict resolution and more!

# Inspiring a Love of Reading



**More than 30% of children are not reading on grade level by third grade in Bexar County**



**Promoting literacy with a free one-year subscription to Vooks**

On Thursday, June 11, 2020, Pre-K 4 SA held a press conference at their West Education Center to announce a new partnership with Vooks, the San Antonio Public Library Foundation (SAPLF) and BiblioTech.

The aim of the partnership was to generate access to books for families, the lack of which was exacerbated by the pandemic. The partnership worked together to provide a free, one-year subscription of Vooks, a leading streaming service for children's books, to children between four and six years of age and early learning teachers across Bexar County. Pre-K 4 SA created a curriculum to serve as guides for teachers and parents to maximize the use of the platform in English and Spanish that aligned with the Texas Essential Knowledge and Skills Standards (TEKS) for grades K–3.

In Bexar County, where three in five children are economically disadvantaged and more than 30% are not reading on grade level by third grade, the need for early access to books is tremendous. Reading on level by third grade is a critical indicator of future academic success. Children who have

access to books at home are much more likely to reach this important milestone.

To aid in distribution, SAPLF and BiblioTech, Bexar County's all-digital public library, committed to extending point-of-sale subscription opportunities and access to Wi-Fi to families across San Antonio. BiblioTech also allowed—and continues to do so—families to check out personal hot spots for home access to Vooks.

Together, with Pre-K 4 SA, parents and teachers of young Bexar County children, the love of reading will continue to increase critical elements of literacy development in a fun and interactive way.

This partnership was made possible through a contribution from Charles Butt.

**BIBLIOTECH**  
PUBLIC LIBRARY

 **SAN ANTONIO  
PUBLIC LIBRARY  
FOUNDATION**

## Family Engagement



**2,000+ family  
support calls**

**Pre-K 4 SA remained  
in contact with  
100% of families**

**42,125 children  
interactions**

As a core strategic pillar, family engagement has always been one of Pre-K 4 SA's primary means of supporting families and ensuring a child's academic development. Pre-K 4 SA believes in the importance of supporting families to provide children with a successful learning foundation. Due to the pandemic, Pre-K 4 SA's family engagement team acknowledged that parents and children would need more support and resources than ever.

At the start of the school closure, the family engagement team quickly learned which parents could not attend the food distributions due to lack of transportation or poor health. Food items and first aid supplies were delivered to those Pre-K 4 SA families that needed assistance but could not make it to one of the centers. Each week, the team

continued to reach out to parents to ensure they had food and personal supplies.

The family engagement team also researched local resources through the City of San Antonio to share with families. Parent liaisons provided information related to diaper banks, rental assistance, and how

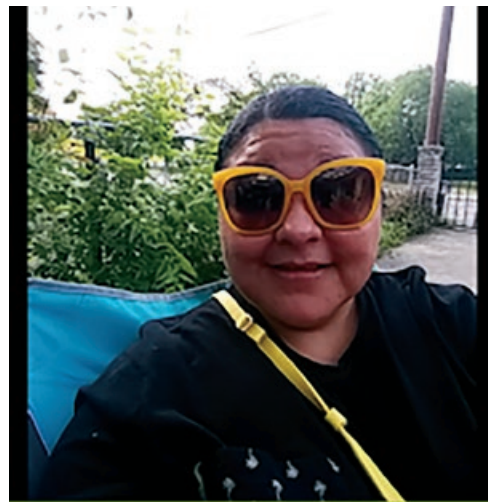


to navigate eviction notices. The family engagement team conducted more than 2,000 phone calls to families to ensure a strong support system.

Additionally, the family engagement team began connecting with parents via Zoom video conferencing to continue the Parents as Partners sessions. This program was designed by Pre-K 4 SA to allow parents to engage in conversations collectively and to provide support to one another. The family engagement team saw the necessity to continue Parents as Partners especially during this time of uncertainty.

Parent liaisons performed home visits with families to connect them with their teachers to continue a high-quality early education at home. When needed, electronic devices, such as iPads, were distributed to families for children to continue their learning from home and communicate with their teachers. With the support of Pre-K 4 SA's staff, teachers and the family engagement team, more than 42,125 children interactions were performed abiding by COVID-19 safety guidelines.

For the 2019–2020 cohort, Pre-K 4 SA remained in contact with 100% of families during these uncertain and difficult times.



# COVID-19 Protocols & Retrofits



**\$900,000 for Retrofits  
& Improvements**

**1,870 Installed  
Touchless Devices**

**100+ New Safety  
Procedures & Protocols  
Implemented**

With the surge of COVID-19 in the spring of 2020, Pre-K 4 SA quickly started to implement new safety features and developed new sanitation protocols to prevent the spread of COVID-19. Drawing on the guidance from Metro Health and Pre-K 4 SA's consulting physician, a 3-prong approach was strategically developed by Pre-K 4 SA's leadership to keep the children, their families, and staff safe when Education Centers reopened in September 2020.

## 1. KEEP THE VIRUS OUT OF THE BUILDING

- Limited who came into the buildings. Implementing a touchless, curbside drop-off and pickup process allowed teachers and staff to continue the practice of having a personal handoff of children each morning and afternoon while social distancing.
- Screened every person, every day. The touchless thermometer stations in every building allowed staff to quickly take the temperature of each adult and screen for symptoms of COVID-19. Children were also screened as part of the curbside drop-off process. Pre-K 4 SA's full-time nursing staff vigilantly monitored for symptoms in children and staff throughout the day.
- Limited items from outside. Pre-K 4 SA provided all supplies for the children, including personal items



like water bottles and nap blankets. These items remained at Pre-K 4 SA and staff had the responsibility of sanitizing them. Additionally, any items brought into the building by an adult (e.g., purse, lunch bag) were also sanitized upon entry.

## 2. REDUCE THE CHANCE OF AN OUTBREAK

- Reduced high-contact surfaces. Touchless sinks, toilets, doors, and paper towel dispensers meant fewer opportunities for hands (big and little) to spread germs. Also Pre-K 4 SA's nutrition team provided individually packaged meals and snacks instead of family-style meals with shared serving utensils.
- Followed strict sanitation protocols. While Pre-K 4 SA has always followed the highest sanitation standards, the frequency of cleaning materials, equipment, and facilities increased. Anything that was used by a child or an adult was cleaned and sanitized multiple times throughout the day.
- Improved indoor airflow. At the time, the guidance on COVID-19 suggested the virus could spread through airborne transmission. To prevent airborne transmission, the HVAC systems at all four Education Centers were adjusted to bring more fresh air into the classrooms by adding higher grade air filters to capture germs.
- Increased time outdoors. Since COVID-19 is much less likely to spread in outdoor areas, teachers adjusted their daily schedules to allow children more time in the outdoor learning environments. Children spent most of their mornings outside where they also ate their meals and snacks and, at times, napped in these open environments.
- Teachers taught children healthy habits. Washing hands and covering coughs have always been important lessons in early learning, but this past year, teachers also taught children how to use hand sanitizer, how to wear a mask or face shield, and the importance of telling an adult when they felt sick. Teachers followed these lessons with supportive guidance to encourage children to make these habits part of their everyday routine at school and at home.
- Created opportunities for safe interactions. Having fewer children in a classroom, keeping the same set of children and adults together, and wearing masks or face shields aided in keeping children and adults safe while allowing children to continue learning through play.





### 3. RESPOND QUICKLY TO A POTENTIAL COVID-19 EXPOSURE

- Teachers and staff actively monitored for COVID-19 symptoms. Pre-K 4 SA teachers had always been mindful to watch for signs that children were not feeling well. During the fall of 2020, they proactively monitored for COVID-19 symptoms and sought guidance from the nursing staff at the first sign of illness.
- Isolated potential cases. When any symptoms were detected, the child rested in the health clinic away from others until a family member arrived to pick him/her up.
- When there was a confirmed case of COVID-19, the classroom closed immediately and families were notified. Thereafter, a deep cleaning and disinfection was performed and classes resumed via remote learning until it was safe to return to the classroom.
- If a confirmed COVID-19 outbreak arose, the entire Education Center closed temporarily. This allowed for staff to conduct contact tracing, identify which children and staff needed to quarantine, and cleaned and disinfected the entire building.

While the center was closed, children were taught remotely until it was safe to return to the classroom.

Presently, Pre-K 4 SA continues to follow a strict and comprehensive set of COVID-19 protocols put into place prior to the return of families last fall. Pre-K 4 SA is living up to its commitment to ensure the health and safety of its children, families and staff by continuing to add powerful and convenient tools to its approach. For instance, Pre-K 4 SA leveraged its partnership with the San Antonio Food Bank and provided free Kinsa smart thermometers to its current and alumni families.

Additionally, Pre-K 4 SA partnered with Community Labs to proactively test its staff each week for COVID-19. Community Labs assisted schools and workplaces and created safer environments through early identification of COVID-19 positive, asymptomatic people. By partnering with Community Labs, Pre-K 4 SA implemented a unique methodology that provided the convenience of onsite, self-administered nasal swabbing with accurate test results provided within 24 hours. This assurance testing allowed individuals with positive results to quarantine, while others could safely return to school.

## Pre-K 4 SA's Shining Stars



Just as Spring Break was coming to an end, COVID-19 closed schools and businesses across San Antonio. Within days it became apparent the city was in crisis. Without missing a beat, all of Pre-K 4 SA's employees jumped into action by supporting our families and the community.

We began by hosting food distributions at our Education Centers and delivering essential supplies to families without transportation. We deployed dozens of employees to assist at the San Antonio Food Bank, and created online classrooms and resources to ensure children had a familiar routine and kept learning. We assisted families to access resources like unemployment benefits and healthcare. In short, we did what we needed to do to support our children, our families, and our community. Below are some highlights from the incredible work our Pre-K 4 SA teams accomplished.

### MAKING MASKS

Early on it became clear that face coverings could prevent the spread of COVID-19, but there was a national shortage of face masks. Our staff members

from the North Education Center sprang into action by setting up a sewing shop. **Lydia Bretado** and **Evelyn Shorter**, North Center Teacher aides, quickly created handmade face masks for all Pre-K 4 SA employees.

With 100% cotton sheets on hand and Shorter's sewing experience the creation of masks quickly began. However, another challenge arose as there was a shortage of the smaller elastic string since other individuals and organizations also began creating their own masks for safety precautions. Bretado and Shorter had no other choice but to use the larger elastic string to personalize the size of the masks for each employee until the smaller elastic strands were back on store shelves. During this time of the elastic shortage, Bretado recalls going to all

four Education Centers to deliver and personalize mask sizes for the employee's basic personal protective equipment.

Within three months, these two dedicated women created more than 1,000 face masks for personnel throughout the organization. Employees at the San Antonio Library heard about the masks and asked whether we could provide them for SAPL employees. Ms. Shorter and Ms. Bretado gladly kept sewing and made 325 masks for the SAPL staff. "If we had to create masks all over again, I would be ready in a heartbeat to start sewing to help keep others safe," said Shorter.

### **CREATING EDUCATIONAL VIDEOS**

Due to the Education Center closures from mid-March through the end of the 2019–2020 academic year, our teachers were challenged to create innovative and virtual means to continue delivering a high-quality education to our 4-year-olds.

Our teachers went above and beyond as they used their talents to engage their children in the curriculum. Many of our teachers used their music skills to create authentic music videos for their children. Others used their artistic skills by bringing stories to life and incorporating costumes and props.

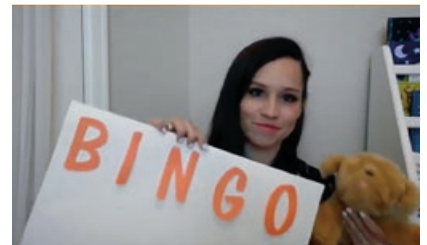


Some teachers virtually invited children into their kitchens as they measured and mixed ingredients

to make tasty recipes. Our bilingual teachers also contributed by creating interactive Spanish content for our Spanish-speaking families. Finally, a series of behavioral videos were created to support and assist our parents with their children during the initial quarantine.

*We would like to recognize the following teachers who contributed to the Online Resource Center by using their unique talents to make educational, creative videos.*

**Yvette Amaya**  
**Jessica Ambris**  
**Michael Camarena**  
**Irene Crist**  
**Jessica DeJardo**  
**Charlene Flores**  
**Jessica Gossett**  
**Jennifer Hernandez**  
**Violet Lara**  
**Sharmeka McClintock**  
**Lisa McFarlane**  
**Benjamin Ramirez**  
**Alexia Silas**  
**Gabriel Tejeda**  
**April Vasquez**



### **OPERATIONS TEAM FACE NEW CLEANING AND SANITATION PROTOCOLS**

Since the beginning of the pandemic, our Senior Staff and Operations Team quickly began working together to abide by new cleaning protocols and creating safe environments. Our teams came together and went above and beyond by quickly learning and implementing new cleaning and sanitation protocols.

Our new cleaning and sanitation protocols were based on recommendations from the CDC and the Association of Physical Plant Administrators (APPA). To ensure our protocols worked, we invited an external team to assess the level of bacteria and





likelihood of viral survival. A rating of 50 or below suggests a clean building. Ratings at our Pre-K 4 SA Education Centers ranged from 4 to 18, suggesting our Centers were exceptionally well-cleaned and sanitized. In fact, the external team indicated they had never before seen one school, let alone four schools, with such low levels.

Not only did our Operations team work to ensure Pre-K 4 SA's learning and work environments were exceptionally clean, they also responded whenever a potential case of COVID-19 was identified. Whether it was late in the evening, early in the morning, or on the weekend, our Operations team worked quickly to disinfect and sanitize any area of potential contamination. Their outstanding work have kept Pre-K 4 SA's children, families, and staff safe, especially during a suspected COVID-19 exposure.

*We would like to recognize the following team members who worked earnestly and made the implementation of the new safety protocols possible.*

**Mari Tinajero**

**Julian Vega**

Additionally, our teams were ready to take on the challenges from the beginning of March 2020—as the pandemic started—through the beginning of the 2020–2021 school year in September. They were on-site supporting the food distributions, implementing the remote registration processes

and making improvements as needed, and supporting the new remote attendance procedures.

*Our team members did an exceptional job as they worked day in and day out. We would like to recognize the following individuals as Pre-K 4 SA's Operations Team heroes.*

**Stephanie Arredondo**

**Stephanie Lopez**

**Isabel Rodriguez**

Our Operations Leadership also noticed the outstanding performance and professionalism of one team member in particular. He is known as a pillar within the team who exceeds others as he starts and always finishes the tasks at hand. At the same time, he motivates his colleagues to go above and beyond and offers them assistance as needed.

His skills and professionalism were very evident during stressful times as

Pre-K 4 SA started to offer families produce at the food distributions. With a smile on his face, he organized food stations, monitored traffic, handed out waters to his fellow coworkers, and made sure his manager was well-informed about inventory.

*We would like to recognize the following individual for his outstanding professionalism, generosity, and positive character.*

**Michael Martinez**



## COMMUNITY OUTREACH



Ironically, during a time of social distancing, Pre-K 4 SA touched more people than ever.



Even though COVID-19 disrupted the educational system, two of Pre-K 4 SA's fundamental pillars played a vital role in continually assisting early childhood programs and schools throughout the entire city of San Antonio.

### Competitive Grants

Pre-K 4 SA grants are used for increasing access and improving quality in other early education programs throughout San Antonio. Despite the disruptive effects of COVID-19 for 2020, Pre-K 4 SA's Grants program impacted **21,753** children within San Antonio's school districts. Pre-K 4 SA also modified their Shared Services model to provide essential COVID-19 materials and equipment to other early childhood programs.

### Professional Learning

Pre-K 4 SA's Professional Learning Department is dedicated to mentoring and educating early childhood education teachers, leaders, coaches and specialists. In 2020, Pre-K 4 SA worked to implement new programs such as Teachers for Toddlers (T4T) and re-treaded their Professional Learning programs to edify San Antonio's early learning landscape during this difficult year.

## Shared Services – Child Development Centers



**Impacted 2,833 children**

**Provided assistance  
to 15 CDCs**

**Secured & delivered  
critical supplies to CDCs  
throughout San Antonio**

Childcare providers are essential to the fabric of the community. They support working parents and nurture San Antonio's youngest children to build strong brains, and as small businesses, contribute to our economy.

Yet, childcare centers are often overlooked in the business ecosystem and rarely receive supports available to other types of small business. As a result, the stability of the childcare infrastructure in San Antonio is tenuous even in the best of times. The COVID-19 pandemic stretched it to the breaking point.

Those most affected by the fragile childcare system are children and families who qualify for subsidized care. In Bexar County, only 33% percent of the licensed childcare centers registered with Workforce Solutions to provide subsidized childcare have a quality accreditation. This means the majority of families who depend upon the Childcare Services (CCS) program have to enroll their children in non-accredited centers with lower quality regulations. In partnership with United Way, Pre-K 4 SA set out to change this by creating a Shared Services coalition. At its core, Shared Services brings multiple childcare providers together to leverage automation of services and economies of scale to build a sustainable business model that allows child care providers to invest in quality improvements. Shared Services allows more resources to be directed to the classroom and focused on children and families, without raising the costs to parents. Ultimately, it allows childcare providers to pay their teachers higher wages, spend more time mentoring teachers, focus on engaging parents, and make sure children are getting their needs met.



The San Antonio Shared Services Coalition launched in October 2019 with 15 providers from all parts of San Antonio designing a plan of action. However, as the pandemic started, the focus of Shared Services shifted from building a long-term business infrastructure to crisis management. When essential items such as diapers, baby wipes, formula, and cleaning supplies suddenly disappeared from store shelves, providers wondered how long they would be able to stay open.

Pre-K 4 SA immediately reached out to the providers to organize the response. Using the City of San Antonio supply chain, Pre-K 4 SA secured and delivered critical supplies. Shared Services Coalition meetings were held so members could share strategies and problem solve. Collectively, the coalition pulled together to weather the pandemic.

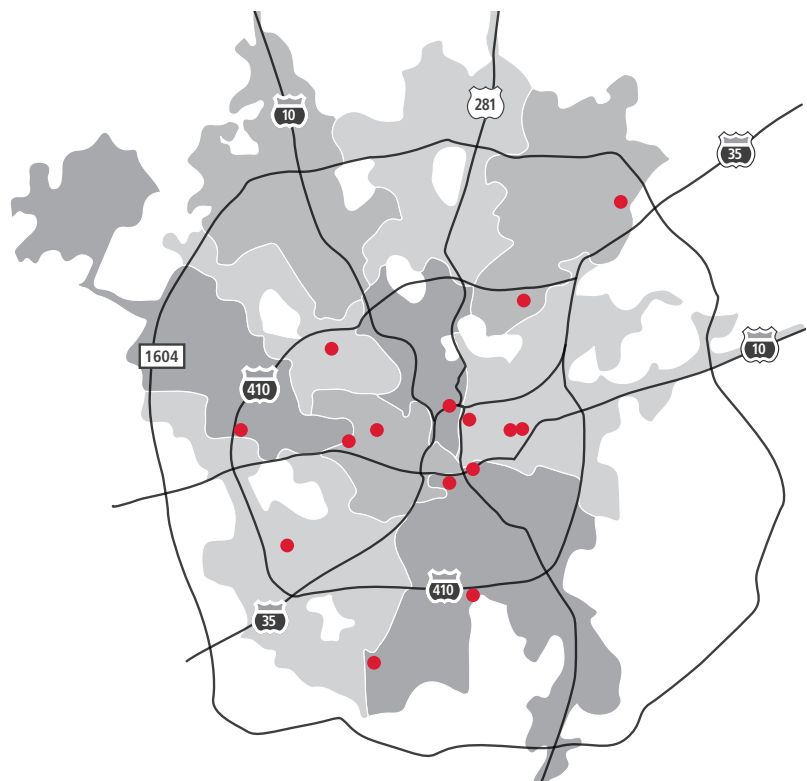
The Pre-K 4 SA Grants Team quickly realized the need to assist 15 CDCs with the necessary resources to

provide their children with safe and healthy learning environments. The team allocated funds to purchase cleaning supplies such as disinfectant spray & wipes, bleach, hand sanitizer, and soap. Additionally, the Grants Team provided support by purchasing gloves and thermometers to help the CDC's staff become proactive in suppressing the spread of COVID-19 within their facilities.

Pre-K 4 SA's mission is to change the trajectory of education in San Antonio through high-quality early childhood education includes assisting other existing programs to reach new heights in their educational offerings. At Pre-K 4 SA, we believe that the safety and well-being of the children, their families and staff is a priority. Therefore, it was vital to provide pandemic precautionary support and resources to our local CDCs for them to continue providing a high-quality education in a safe environment.

Pre-K 4 SA  
assisted 15  
other programs  
around San  
Antonio to weather  
the COVID-19  
pandemic  
effectively  
impacting  
**2,833**  
additional  
children and  
their families.

#### SAN ANTONIO CDCs ASSISTED BY THE SHARED SERVICES COALITION



## Teachers for Toddlers (T4T)



**8 participants completed the 120-hour CDA program amid the pandemic**

**21 teachers increased their early childhood education knowledge**

In the first few years of life, a child's brain develops 1 million neural connections every second, and by age five over 90% of brain structure is formed. Highly skilled childcare teachers understand brain development and how to engage with children to support growth and learning.

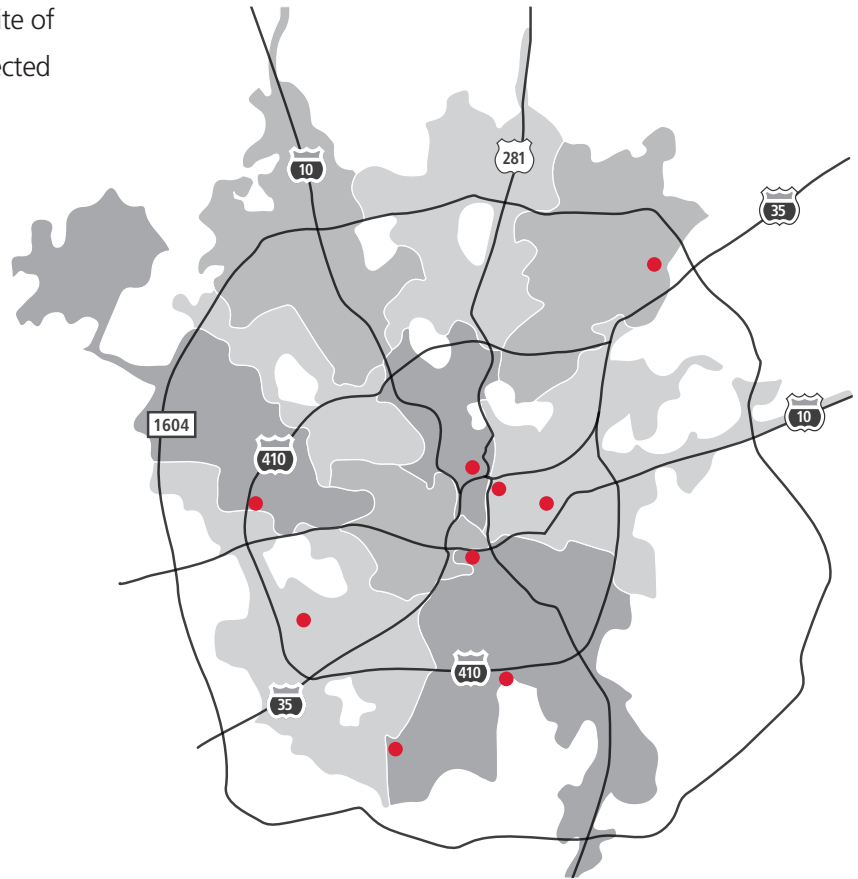
Unfortunately, there is a critical shortage of highly skilled childcare teachers in San Antonio, especially in classrooms for infants and toddlers. Low wages, minimal benefits, and poor working conditions result in high turnover among childcare teachers. The typical childcare provider in Bexar County is a small, independent center operating on slim margins, making it difficult to increase wages and benefits or offer teacher training. Even when providers are able to offer training for teachers, many are reluctant to do so because once teachers are highly skilled, they often leave the childcare system for increased pay, better benefits, and higher professional status in the public school system.

To address this issue, Pre-K 4 SA created the Teachers for Toddlers (T4T) program. Thanks to a generous grant from the Beldon Family Foundation, Pre-K 4 SA began assisting infant-toddler teachers to obtain a Child Development Associate (CDA) credential and earn up to \$1,500 in stipends for working in a childcare center serving low-income children.

Launched in February 2020, the first T4T cohort included eight participants. Although originally designed as an in-person program, T4T pivoted to an online approach due to COVID-19. In spite of the fact that the pandemic dramatically affected the operations of childcare centers, the T4T participants persisted in completing the 120-hour CDA program. All eight took the credentialing exam and received their first stipend payment of \$500. A second T4T cohort began in August 2020 with 13 participants. Cohort 2 coursework was completed in December 2020 and participants are expected to take the exam early in 2021.

Although the T4T program is less than a year old, the program has already proven successful. The first two T4T cohorts increased the knowledge and skills of 21 teachers serving 163 infants and toddlers in eight childcare centers across San Antonio. T4T Cohort 3 started in January 2021 with 18 participants, setting the program on a successful track to make an even bigger impact the second year.

### SAN ANTONIO CDCs IMPACTED BY T4T PROGRAM



# 163

infants and toddlers impacted  
by the T4T Program in 2020.



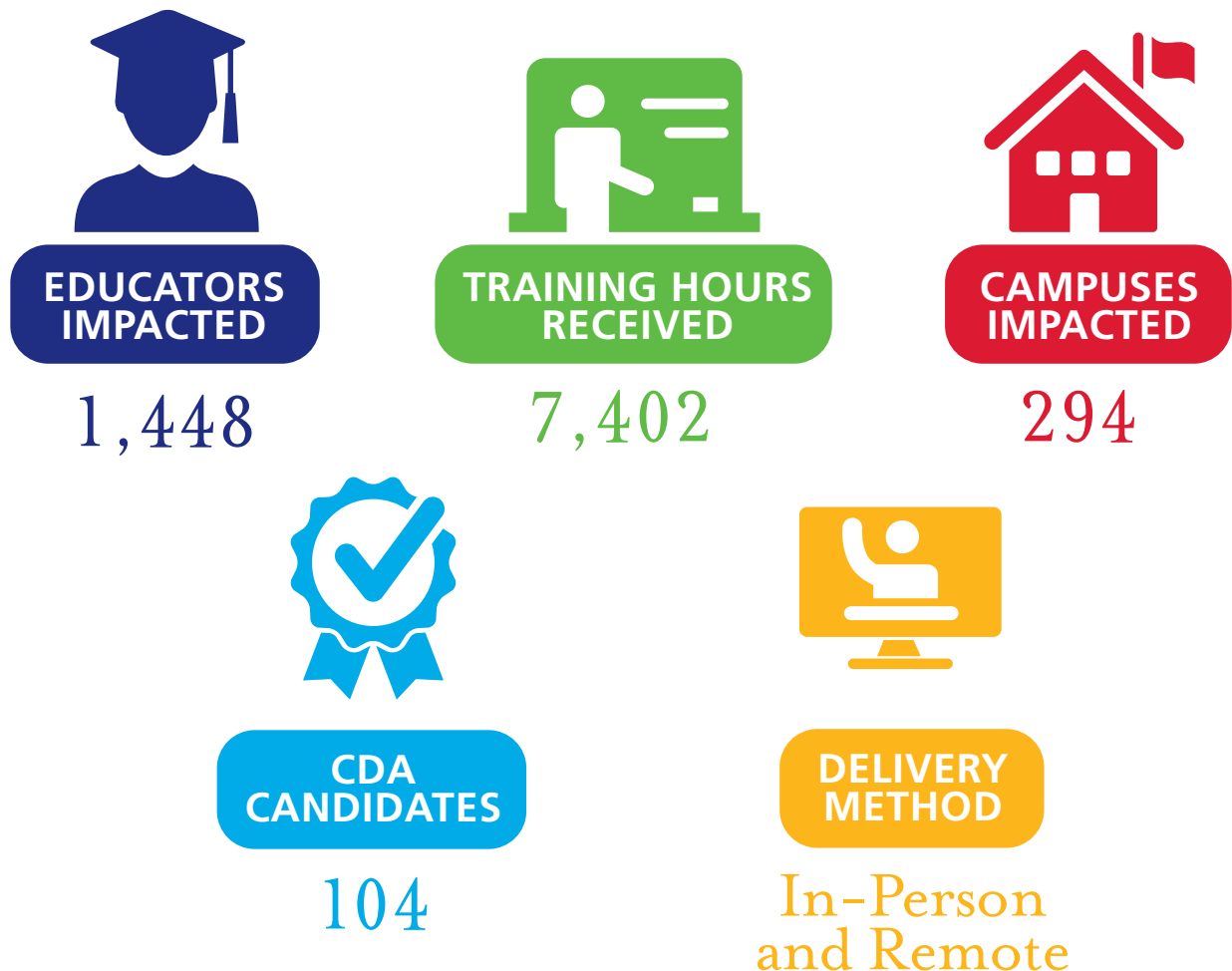
# Advancing High-Quality ECE

**Pre-K 4 SA's Professional Learning Department is dedicated to mentoring and educating early childhood education (ECE) teachers, leaders, coaches and specialists.**

Through Pre-K 4 SA's comprehensive Professional Learning Program, the number of highly skilled Pre-K through 3rd early childhood educators across San Antonio measurably increases every year.

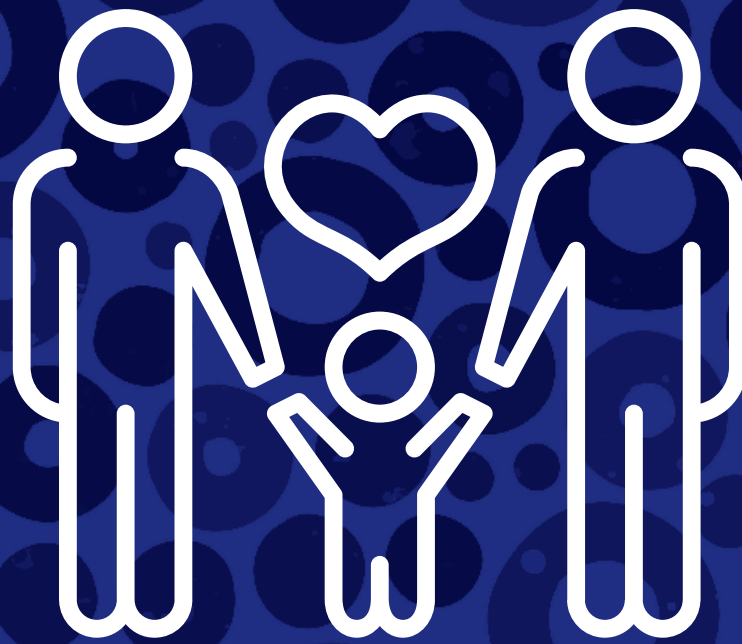
Even though in-person instruction came to a halt due to COVID-19, Pre-K 4 SA's in-person

instruction quickly transitioned into remote learning programs. Additionally, delivery methods were adapted to continue making these programs available to San Antonio early childhood educators. What was once a six-hour in-person training session is now condensed into one hour and a half, two, or three-hour comprehensive remote training sessions. The following numbers showcase the work and progress Pre-K 4 SA's Professional Learning Department accomplished—despite a global pandemic—throughout 2020.



## FAMILY CONNECTIONS

Our family is growing as fast as  
our impact on San Antonio.



Over the course of the first eight years, Pre-K 4 SA forged close connections with their children and families. Pre-K 4 SA has had more than 14,000 children attend one of the four Education Centers. After eight years, even amid a pandemic, over 1,400 children and families attended Pre-K 4 SA's 2nd Annual Family Reunion and very first drive-thru parade. This modified family reunion was a testament to the role Pre-K 4 SA has on the lives of many San Antonio families.



## Family Reunion



Amid the COVID-19 pandemic, we hosted our 2nd Annual Pre-K 4 SA Family Reunion at the Nelson Wolff Municipal Stadium parking lot in a celebratory fair-like parade.

**1,400**  
ATTENDEES

With all precautionary COVID-19 guidelines in mind, our Pre-K 4 SA departments worked earnestly to welcome current Pre-K 4 SA families and alumni on the morning of Saturday, September 19. By using strategy and imagination, our staff converted the parking lot into a Pre-K 4 SA wonderland full of activities, books, giveaways and food. The children's faces beamed as they interacted with their teachers

and played games from the safety of their cars. After so many months of limited interaction, our families were glad to enjoy this beautiful fall day in San Antonio. We were happy to see that more than 1,400 alumni families and children joined us for our 2nd Annual Pre-K 4 SA Family Reunion. In a post event survey, our parents shared their gratitude of hosting an unforgettable and safe family reunion.

*I loved every bit of it! I felt proud and happy of the academic staff and other participants. Thank you for all you do for our kids and community.*

**— Pre-K 4 SA Alumni Parent**

*We were thrilled that we were lucky enough to see both my daughters' previous teachers!*

**— Pre-K 4 SA Alumni Parent**

*My children both enjoyed it; it was fun, safe and accessible. Thank you for creating this opportunity.*

**— Pre-K 4 SA Alumni Parent**



## FINANCIAL UPDATE



# Financial Report for Q3 2020 (January – March 2020)

- The Pre-K 4 SA Board of Directors and City Council approved an FY 2020 Annual Operating Budget totaling \$47,647,248.
- The budget was adopted by the Board of Directors and approved by the City Council in April and May of 2019.

- All financial data reported is from the City's Financial Management System. This is an unaudited financial report.
- Q3 saw variances in both revenues and expenditures as illustrated below.

## REVENUES

- Revenue from sales tax, state funding and other sources totaled \$11,231,075. See Table 1.1 for Q3 revenue by source.
- Compared with the Q3 plan of \$11,725,538 Pre-K 4 SA experienced a negative variance of \$494,463.

**Table 1.1 FY 2020 Q3 Revenue by Source**

Source	FY 2020 Q3 Revenue	% of Total
1) Sales Tax	\$9,631,025	86%
2) Pre-K State Funding (ISDs)	955,968	8%
3) Food Program Reimbursement	359,377	3%
4) Sliding Scale Tuition	234,171	2%
5) Interest and Other Revenues*	50,534	1%
<b>Total</b>	<b>\$11,231,075</b>	<b>100%</b>

**1) Sales Tax:** When compared with the Q3 forecast of \$9,590,934 Pre-K 4 SA experienced a positive variance of \$40,091 for sales tax.

**2) Pre-K State Funding:** State funding is comprised of revenue earned from the state of Texas by participating independent school districts (ISD), in compensation for ISD/Pre-K 4 SA children, and then "passed through" to Pre-K 4 SA quarterly. The total compensation reflects attendance rates for eligible children enrolled over a period of instructional days ending March 6th (the last regularly tracked attendance day due to the COVID-19 pandemic). Eligible children from participating ISDs meet criteria outlined by the Texas Education Agency.

- Total Revenue: \$955,968
- Children Enrolled: 1,420
- Instructional Days: 43

**3) Food Program Reimbursement:** Pre-K 4 SA continues to receive funding from the Texas Department of Agriculture

(TDA) Child and Adult Care Food Program (CACFP) grant awarded for October 2015 through September 2016 and renewed through September 30, 2020. This grant reimburses the program for serving breakfast, lunch and snack per day to children. The totals below reflect November 2019-January 2020 activity only as meal counts are collected and submitted for reimbursement in arrears.

- Total Revenue: \$359,377
- Avg. Children Served per Month: 1,892
- Instructional Days: 49 (November-January)
- Total Meals Served: 244,940 (November-January only)
- Avg. Free or Reduced Eligible Children Served per Month: 1,271
- Variance Impact: Negative variance of \$216,558 resulting from a lower number of children eligible for free or reduced meals as well as a lower than planned enrollment number for the 3rd quarter of the school year. Also, the actual reimbursements in this quarter reflect the winter holiday months where weeks of school closures occurred for break.

**4) Sliding Scale Tuition:** The Pre-K 4 SA population is comprised of 1,420 or 75% children eligible for services at no cost. Scholarship children, who meet TEA criteria, but reside in a non-participating ISD, pay a tuition fee of 1% of annual earned income, and comprise 4% of the population. Tuition children, who do not meet state eligibility criteria, pay tuition ranging from 2 – 4% of annual earned income and comprise 20% of the student population.

- Total Revenue: \$234,171
- Variance Impact: Positive variance of \$25,344 due to a higher than anticipated average tuition rate when compared with the plan as well as a greater number of families electing to pay in advance for the quarter.

**5) Interest and Other Revenues:** Other revenues are comprised of Tuition and Extended Day late fees, concession contracts, allowance of doubtful accounts receivable and other contributions.

- Total Revenue: \$50,534
- Variance Impact: A positive variance of \$35,294. This is due to a received, restricted private donor grant for improvement projects within Competitive Grants, higher than anticipated interest earnings, as well as additional late fees and refunds received.

# Financial Report for Q3 2020 (January – March 2020)

## EXPENDITURES

Expenditures totaled \$11,072,219. See Table 1.2 for Q3 detailed expenditures.

TABLE 1.2 FY 2020 Q3 EXPENDITURES BY PROGRAM AREA	Program Area	FY 2020 Q3 Expenditures	% of Total
	1) Pre-K 4 SA Education Center Services	\$6,165,732	56%
	2) Facilities Leases and Maintenance	1,633,325	15%
	3) Professional Learning	315,820	3%
	4) Administration	389,421	4%
	5) Public Relations/Marketing	392,265	4%
	6) Transfers	500,976	5%
	7) Sales Tax Collection Fee	194,467	2%
	8) Competitive Grants	1,049,816	9%
	9) Enrollment/Attendance Services	95,480	1%
	10) Transportation Services	178,849	2%
	11) Program Assessment	156,068	1%
	<b>Total</b>	<b>\$11,072,219</b>	<b>100%</b>

When compared with the Q3 plan of \$12,017,742, Pre-K experienced a \$945,523 positive variance. The variance is explained for the following program areas.

**Education Center Services:** Positive variances due to savings in the meal service contract due to less meals ordered as well as salary savings.

**Professional Learning:** A positive variance is due to salary savings of 5 unfilled Learning Specialist.

# Financial Report for Q4 2020 (April – June 2020)

- The Pre-K 4 SA Board of Directors and City Council approved an FY 2020 Annual Operating Budget totaling \$47,647,248.
- The budget was adopted by the Board of Directors and approved by the City Council in April and May of 2019.
- All financial data reported is from the City's Financial Management System. This is an unaudited financial report.
- Q4 saw variances in both revenues and expenditures as illustrated below.

## REVENUES

- Revenue from sales tax, state funding and other sources totaled \$10,199,771. See Table 1.1 for Q4 revenue by source.
- Compared with the Q4 plan of \$7,362,794 Pre-K 4 SA experienced a positive variance of \$2,836,977.

**Table 1.1 FY 2020 Q4 Revenue by Source**

Source	FY 2020 Q4 Revenue	% of Total
1) Sales Tax	\$8,638,012	85%
2) Pre-K State Funding (ISDs)	955,264	9%
3) Food Program Reimbursement	175,243	2%
4) Sliding Scale Tuition	0	0%
5) Interest and Other Revenues*	431,252	4%
<b>Total</b>	<b>\$10,199,771</b>	<b>100%</b>

**1) Sales Tax:** When compared with the Q4 forecast of \$7,230,833 Pre-K 4 SA experienced a positive variance of \$1,407,179 for sales tax.

**2) Pre-K State Funding:** State funding is comprised of revenue earned from the state of Texas by participating independent school districts (ISD), in compensation for ISD/Pre-K 4 SA students, and then “passed through” to Pre-K 4 SA quarterly. The total compensation reflects attendance rates for eligible students enrolled over a period of instructional days ending March 6th (the last regularly tracked attendance day due to the COVID-19 pandemic). Eligible students from participating ISDs meet criteria outlined by the Texas Education Agency.

- Total Revenue: \$955,264
- Students Enrolled: 1,353
- Instructional Days: 40

**3) Food Program Reimbursement:** Pre-K 4 SA continues to receive funding from the Texas Department of Agriculture

(TDA) Child and Adult Care Food Program (CACFP) grant awarded for October 2015 through September 2016 and renewed through September 30, 2021. This grant reimburses the program for serving breakfast, lunch and snack per day to students. The totals below reflect February 1, 2020–March 6, 2020 activity only as meal counts are collected and submitted for reimbursement in arrears.

- Total Revenue: \$175,243
- Avg. Students Served per Month: 1,854
- Instructional Days: 24 (February 1–March 6)
- Total Meals Served: 119,804 (February 1–March 6 only)
- Avg. Free or Reduced Eligible Students Served per Month: 1,235
- Variance Impact: A variance resulted from several factors including a lower number of students eligible for free or reduced meals, a lower than planned enrollment number for the 4th quarter of the school year, and most importantly the early shutdowns due to COVID-19.

**4) Sliding Scale Tuition:** The Pre-K 4 SA population is comprised of 1,383 or 75% students eligible for services at no cost. Scholarship students, who meet TEA criteria, but reside in a non-participating ISD, pay a tuition fee of 1% of annual earned income, and comprise 4% of the population. Tuition students, who do not meet state eligibility criteria, pay tuition ranging from 2 – 4% of annual earned income and comprise 20% of the student population.

- Total Revenue: \$0
- Variance Impact: The tuition program was halted in respect to the early school closures as a result of Covid-19, therefore no tuition was collected in Q4.

**5) Interest and Other Revenues:** Other revenues are comprised of Tuition and Extended Day late fees, concession contracts, allowance of doubtful accounts receivable and other contributions.

- Total Revenue: \$477,608
- Variance Impact: A positive variance of \$205,079. This is due to a reimbursement for expenses associated with Edgewood ISD and a partnership with Gardendale Elementary. Additionally, we received higher than anticipated interest earnings, as well as additional late fees and refunds received.

# Financial Report for Q4 2020 (April – June 2020)

## EXPENDITURES

Expenditures totaled \$8,666,803. See Table 1.2 for Q4 detailed expenditures.

TABLE 1.2 FY 2020 Q4 EXPENDITURES BY PROGRAM AREA	Program Area	FY 2020 Q4 Expenditures	% of Total
	1) Pre-K 4 SA Education Center Services	\$5,326,961	61%
	2) Facilities Leases and Maintenance	439,918	5%
	3) Professional Learning	266,731	3%
	4) Administration	309,211	4%
	5) Public Relations/Marketing	249,168	3%
	6) Transfers	1,040,228	12%
	7) Sales Tax Collection Fee	167,771	2%
	8) Competitive Grants	737,661	9%
	9) Enrollment/Attendance Services	129,154	1%
	10) Transportation Services	0	0%
	11) Program Assessment	0	0%
	<b>Total</b>	<b>\$8,666,803</b>	<b>100%</b>

When compared with the Q4 plan of \$8,358,593, Pre-K experienced a \$308,210 negative variance.

# Financial Report for Q1 2021 (July – September 2020)

- The Pre-K 4 SA Board of Directors and City Council approved an FY 2021 Annual Operating Budget totaling \$42,012,182.
- The budget was adopted by the Board of Directors and approved by the City Council in May and June of 2020.
- All financial data reported is from the City's Financial Management System. This is an unaudited financial report.
- Q1 saw variances in both revenues and expenditures as illustrated below.

## REVENUES

- Revenue from sales tax, state funding and other sources totaled \$9,718,938. See Table 1.1 for Q1 revenue by source.
- Compared with the Q1 plan of \$8,444,978 Pre-K 4 SA experienced a positive variance of \$1,273,960.

**Table 1.1 FY 2021 Q1 Revenue by Source**

Source	FY 2021 Q1 Revenue	% of Total
1) Sales Tax	\$9,435,670	97%
2) Pre-K State Funding (ISDs)	199,376	2%
3) Food Program Reimbursement	12,459	0%
4) Sliding Scale Tuition	35,023	0.5%
5) Interest and Other Revenues*	36,410	0.5%
<b>Total</b>	<b>\$9,718,938</b>	<b>100%</b>

**1) Sales Tax:** When compared with the Q1 forecast of \$7,300,768 Pre-K 4 SA experienced a positive variance of \$2,134,902 for sales tax.

**2) Pre-K State Funding:** State funding is comprised of revenue earned from the state of Texas by participating independent school districts (ISD), in compensation for ISD/Pre-K 4 SA students, and then “passed through” to Pre-K 4 SA quarterly. The total compensation reflects attendance rates for eligible students enrolled over a period of instructional days. Eligible students from participating ISDs meet criteria outlined by the Texas Education Agency. An estimated 400 ISD students that attended Pre-K 4 SA while not fully registered during the first quarter were not eligible to be counted in the districts’ ADA calculation, therefore attributing to the large negative variance.

- Total Revenue: \$199,376
- Students Enrolled: 420
- Instructional Days: 32

**3) Food Program Reimbursement:** Pre-K 4 SA continues to receive funding from the Texas Department of Agriculture

(TDA) Child and Adult Care Food Program (CACFP) grant awarded for October 2015 through September 2016 and renewed through September 30, 2021. This grant reimburses the program for serving eligible breakfast, lunch and snack per day to students. The totals below reflect August 2020 activity only as meal counts are collected and submitted for reimbursement in arrears.

- Total Revenue: \$12,459
- Avg. Students Served per Month: 915
- Instructional Days: 11
- Total Meals Served: 7,983
- Avg. Free or Reduced Eligible Students Served per Month: 633
- Variance Impact: Negative variance of \$238,731 resulting from a lower number of students eligible for free or reduced meals as well as a lower than planned enrollment number for the 1st quarter of the school year. Pre-K 4 SA currently serves meals to all students for every day of the school week (remote and in-person), however TDA only allows reimbursement on the remote meals pertaining to the distribution day when in-class services are simultaneously in operation.

**4) Sliding Scale Tuition:** The Pre-K 4 SA population is comprised of 801 or 79% students eligible for services at no cost (only 420 fully registered during Q1). Scholarship students, who meet TEA criteria, but reside in a non-participating ISD, pay a tuition fee of 1% of annual earned income, and comprise 4% of the population. Tuition students, who do not meet state eligibility criteria, pay tuition ranging from 2 – 4% of annual earned income and comprise 17% of the student population.

- Total Revenue: \$35,023
- Variance Impact: Negative variance of \$126,311 due to a lower number of tuition students fully registered during first quarter than planned.

**5) Interest and Other Revenues:** Other revenues are comprised of Tuition and Extended Day late fees, concession contracts, allowance of doubtful accounts receivable and other contributions.

- Total Revenue: \$36,410
- Variance Impact: A positive variance of \$35,105. This is due to a received, restricted private donor grant for improvement projects within Competitive Grants, higher than anticipated interest earnings, as well as additional late fees and refunds received.



# Financial Report for Q1 2021 (July – September 2020)

## EXPENDITURES

Expenditures totaled \$10,276,273. See Table 1.2 for Q1 detailed expenditures.

TABLE 1.2 FY 2021 Q1 EXPENDITURES BY PROGRAM AREA	Program Area	FY 2021 Q1 Expenditures	% of Total
	1) Pre-K 4 SA Education Center Services	\$5,460,750	53%
	2) Facilities, Leases and Maintenance	2,132,093	21%
	3) Professional Learning	494,704	5%
	4) Administration	381,220	4%
	5) Public Relations/Marketing	335,318	3%
	6) Transfers	151,532	1%
	7) Sales Tax Collection Fee	187,825	2%
	8) Competitive Grants	983,630	10%
	9) Enrollment/Attendance Services	143,709	1%
	10) Transportation Services	5,492	0%
	11) Program Assessment	0	0%
	<b>Total</b>	<b>\$10,276,273</b>	<b>100%</b>

When compared with the Q1 plan of \$9,544,485, Pre-K experienced a \$731,788 negative variance. The variance is explained for the following program areas.

**Education Center Services:** Negative variance due to additional staffing needs required to assist families.

**Facilities, Leases and Maintenance:** Negative variance attributable to COVID-19 retrofitting for buildings based on protocols in place.

**Professional Learning:** The negative variance is due to a Pre-K and Vooks Partnership to offer a free year of streaming storybook service which will help jumpstart literacy for all young learners and early educators in Bexar County.

# Financial Report for Q2 2021 (October – December 2020)

- The Pre-K 4 SA Board of Directors and City Council approved an FY 2021 Annual Operating Budget totaling \$42,012,182.
- The budget was adopted by the Board of Directors and approved by the City Council in May and June of 2020.
- All financial data reported is from the City's Financial Management System. This is an unaudited financial report.
- Q2 saw variances in both revenues and expenditures as illustrated below.

## REVENUES

- Revenue from sales tax, state funding and other sources totaled \$10,403,625. See Table 1.1 for Q2 revenue by source.
- Compared with the Q2 plan of \$8,934,439 Pre-K 4 SA experienced a positive variance of \$1,469,185.

**Table 1.1 FY 2021 Q2 Revenue by Source**

Source	FY 2021 Q2 Revenue	% of Total
1) Sales Tax	\$9,610,501	93%
2) Pre-K State Funding (ISDs)	431,096	4%
3) Food Program Reimbursement	95,936	1%
4) Sliding Scale Tuition	117,294	1%
5) Interest and Other Revenues*	148,798	1%
<b>Total</b>	<b>10,403,625</b>	<b>100%</b>

**1) Sales Tax:** When compared with the Q2 forecast of \$7,823,361 Pre-K 4 SA experienced a positive variance of \$1,787,140 for sales tax.

**2) Pre-K State Funding:** State funding is comprised of revenue earned from the state of Texas by participating independent school districts (ISD), in compensation for ISD/Pre-K 4 SA students, and then “passed through” to Pre-K 4 SA quarterly. The total compensation reflects attendance rates for eligible students enrolled over a period of instructional days. Eligible students from participating ISDs meet criteria outlined by the Texas Education Agency. An estimated 400 ISD students that attended Pre-K 4 SA while not fully registered during the first quarter were not eligible to be counted in the districts’ ADA calculation, therefore attributing to the large negative variance.

- Total Revenue: \$431,096
- Students Enrolled: 581
- Instructional Days: 50

**3) Food Program Reimbursement:** Pre-K 4 SA continues to receive funding from the Texas Department of Agriculture

(TDA) Child and Adult Care Food Program (CACFP) grant awarded for October 2015 through September 2016 and renewed through September 30, 2021. This grant reimburses the program for serving eligible breakfast, lunch and snack per day to students. The totals below reflect September and October 2020 activity only as meal counts are collected and submitted for reimbursement in arrears.

- Total Revenue: \$95,936
- Avg. Students Served per Month: 1,086
- Instructional Days: 42
- Total Meals Served: 63,659
- Avg. Free or Reduced Eligible Students Served per Month: 721
- Variance Impact: Negative variance of \$65,007 resulting from a lower number of students eligible for free or reduced meals as well as a lower than planned enrollment number for the 1st quarter of the school year. Pre-K 4 SA currently serves meals to all students for every day of the school week (remote and in-person), however TDA only allows reimbursement on the remote meals pertaining to the distribution day when in-class services are simultaneously in operation.

**4) Sliding Scale Tuition:** The Pre-K 4 SA population is comprised of an estimated 825 or 78% students eligible for services at no cost (only 581 fully registered during Q2). Scholarship students, who meet TEA criteria, but reside in a non-participating ISD, pay a tuition fee of 1% of annual earned income, and comprise 5% of the population. Tuition students, who do not meet state eligibility criteria, pay tuition ranging from 2 – 4% of annual earned income and comprise 17% of the student population.

- Total Revenue: \$117,294
- Variance Impact: Negative variance of \$11,451 due to a lower number of tuition students fully registered during second quarter than planned.

**5) Interest and Other Revenues:** Other revenues are comprised of Tuition and Extended Day late fees, concession contracts, allowance of doubtful accounts receivable and other contributions.

- Total Revenue: \$148,798
- Variance Impact: A positive variance of \$144,633. This is due to a received, restricted private donor grant.

# Financial Report for Q2 2021 (October – December 2020)

## EXPENDITURES

Expenditures totaled \$9,476,202. See Table 1.2 for Q2 detailed expenditures.

TABLE 1.2 FY 2021 Q2 EXPENDITURES BY PROGRAM AREA	Program Area	FY 2021 Q2 Expenditures	% of Total
	1) Pre-K 4 SA Education Center Services	\$5,592,416	59%
	2) Facilities, Leases and Maintenance	1,776,100	19%
	3) Professional Learning	307,774	3%
	4) Administration	475,758	5%
	5) Public Relations/Marketing	191,512	2%
	6) Transfers	216,613	2%
	7) Sales Tax Collection Fee	191,285	2%
	8) Competitive Grants	400,961	4%
	9) Enrollment/Attendance Services	72,879	1%
	10) Transportation Services	117,590	1%
	11) Program Assessment	133,314	2%
	<b>Total</b>	<b>\$9,476,202</b>	<b>100%</b>

*When compared with the Q2 plan of \$9,577,641, Pre-K experienced a \$101,439 positive variance.*

